

San Diego Bay Watershed Management Area Copermittee
Meeting Minutes
July 18, 2017 10:00am
County Operations, 5510 Overland Avenue, 4th Floor Room 472

Attendees:

Organization
Amec Foster Wheeler (Amec)
City of Chula Vista (CV)
City of Coronado (COR)
City of Imperial Beach (IB)
City of La Mesa (LM)
City of Lemon Grove (LG)
City of National City (NC)
City of San Diego (SD)
County of San Diego (County)
D-Max Engineering, Inc. (D-Max)
Port of San Diego (Port)
SDCRAA (Airport)

1. Call to order: 10:05am

2. Roll Call

- All participants introduced themselves.

3. Time for public to speak on items not on the agenda

- No members of the public were present at the meeting.

4. Approve meeting minutes from May 16 meeting

Motion to approve: CV

Second the motion: SD

- The minutes were unanimously approved without further modification or edit.
- Update on action items from the previous meeting:
 - The FY 2018 Chollas Creek TMDL Monitoring cost share was approved via email vote in June 2017, prior to the July watershed meeting. All parties paying as part of the cost share (LM, LG, and Port) and the contract manager (SD) voted in favor of the proposed cost share.
 - Amec and NC are discussing changing NC's MS4 monitoring site, but a final site selection has not been made.
 - Meeting minutes approved at the previous meeting were posted on the Project Clean Water website.

5. FY 2017 WQIP Annual Report

A. Initial FY 2016 WQIP Annual Report Feedback from Regional Board

- Initial verbal feedback was received from the Regional Board (Christina Arias) on the FY 2015-2016 San Diego Bay WMA WQIP Annual Report. Based on that discussion, it does not appear that any noncompliance has been noted with respect to annual reporting requirements in the MS4 Permit. However, Christina has several suggestions based on her initial review of the annual report:

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- I. The annual reports should be more public friendly, especially the Executive Summary. This includes cutting down text length, adding more photos, maps, and figures, and highlighting specific projects.
 - **Action item:** Consultant team to work on making the Annual Report more public friendly, including pictures, figures, call-out boxes, etc.
 - **Action item:** RPs to provide photos, figures, and similar content for key accomplishments that can be highlighted in the executive summary. This information will be incorporated into the annual report data request.
- II. The report only focuses on first permit term goals – what is the progress towards longer term goals? The report should update the progress towards longer term goals, including final goals, even if there is no progress.
 - The group discussed that this may make more sense for some goals than for others. Generally, the reasoning behind using performance based goals is that it is difficult to see much change in water quality indicators over short timeframes. Some language explaining why looking at water quality changes over short periods is often not meaningful may be included in the report. Discussions about how current activities are making progress toward longer term goals may also be included. In some cases, where Permit term goals are expressed in the same units as final goals, it may be possible to make a comparison to the longer term goals in the FY17 annual report.
- III. Christina Arias suggested providing trend analyses, at least for analytes associated with numeric goals (highest or focused priorities). Although this may not be appropriate since there is a very limited amount of data collected since the WQIP was implemented, past data may be used to show some trends. This should further be discussed in the Copermittee group.
 - Christina Arias may possibly attend a San Diego Bay RP meeting in August or later in the year.
 - The group agreed it could be helpful to have Christina attend a meeting to ask questions about the annual report and discuss potential changes to the report.
 - **Action item:** D-MAX will contact Christina Arias to see if she would be able to attend the August watershed meeting.
 - The Regional Board may write a single letter to all WMAs to address multiple reports with general suggestions; the letter is still in progress.

B. Responses to Regional Board jurisdictional audit (irrigation runoff focus)

- The Regional Board conducted jurisdictional program audits of multiple jurisdictions within the San Diego Bay WMA. The audit was based entirely on review of available documents (WQIP, JRMP, ordinances) and jurisdictions' websites. It focused on non-storm water discharge reduction, and irrigation runoff in particular.
- Comments focus on the need for jurisdictions to update their websites to make the irrigation runoff prohibition and ways to reduce irrigation runoff prominent.
- Responses to the audit findings will be due with the JRMP annual reports (i.e., in January 2018). JRMP annual reports are included in an appendix to the WQIP annual

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report. If many jurisdictions have similar themes in their audits and responses, the group may consider including a short summary of the audit and their responses in the WQIP annual report. That summary would refer to the JRMP annual reports, included in an appendix, for additional details.

- **Action Item:** Jurisdictions that have received audit letters are to start drafting responses. The group will revisit whether a short discussion of the audits in the main body of the WQIP annual report is appropriate after more progress has been made on drafting responses.
- Several jurisdictions that have received audit letters noted that it may be worthwhile for jurisdictions that have received audit letters to give the Regional Board an informal update on actions taken in response to the audit prior to January 2018.

C. Format and report organization

- Format and organization of the FY 2016-217 Annual Report will be similar to the FY 2015-2016 Annual Report, and will include revisions previously discussed in agenda item **1.A** (public friendly, shorter, focused on key accomplishments, etc.)

D. Schedule

- A tentative Annual Report and deliverables schedule was distributed to the group.
 - The first draft of the Annual Report is set to be due to the RPs in mid-September; three drafts and a final are planned. Time between drafts and comments are set for three weeks.
 - Jurisdictional monitoring data (dry weather, focused priority, etc.) and strategy information and updates are tentatively due to Amec by September 1. If any jurisdictional dry weather data may not be available by the first draft then a placeholder will be inserted.
 - There was discussion of the timeline and whether it was efficient to prepare the first draft before can RPs deliver the data. Amec will consider delaying the first draft to include more data, however, waiting until 100% of data has been received may not allow adequate time for review and preparation of the final documents.
- **Action item:** Amec to provide a checklist and a formal request to the RPs of the exact data and information needed, and the dates of when they are due to Amec. A data sharing template of reminders of what data to provide may also be beneficial.
- **Action item:** Amec to provide the RP group an updated timeline of the Annual Report due dates, deliverables, and other important San Diego Bay WMA dates.

6. San Diego Bay Strategy Updated

- An update on the San Diego Bay Strategy is an item on next the Regional Board meeting agenda on August 9. This presentation does not focus on storm water or the WQIP; the main focus is expected to be on non-contact recreation (REC-2 beneficial use). However, data from several responsible parties is being used in the assessment of REC-2 beneficial uses. Additionally, trash is the most common stressor associated with REC-2, and physical aesthetics/trash is identified in the WQIP as a focused priority in portions of the Otay and Sweetwater hydrologic units.

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- Slides from the Regional Board's presentation on the San Diego Bay Strategy from October 2016 were presented during the RP meeting to give RPs a brief overview of the San Diego Bay Strategy. The main points and steps of the San Diego Bay Strategy, including planning and monitoring efforts, were discussed. The first step, to identify key uses and key areas, is complete, and the Regional Board is now on the second step to conduct assessments. The Regional Board has expressed interest in eventually coordinating monitoring programs that occur in the San Diego Bay area, including RP monitoring programs.
- **Action item:** Watershed Coordinator to send out links to the materials presented in the meeting and further information about the upcoming Regional Board meeting.

7. Rollover of unspent FY 2017 funds – VOTE

- The vote on the FY 2017 rollover funds will be voted on by email.
- The rollover on the IB contract has been calculated to \$127,699.18. The main bulk of the rollover funds came from the As-Needed phase (04). Rollover of \$30,000 also came from the SMC Monitoring phase (05) since only two sites (\$15,000 each) were chosen in San Diego Bay WMA via the SMC's random sample draw process. A small amount of rollover came from the Watershed Management phase (01).
- All the funds from the FY 2017 County monitoring contract were used, except for \$3.28.
- The IB admin fee associated with unspent funds is also being credited back to the group.
- **Total Rollover to FY 2018 = \$140,173.**
- In FY 2018, the County will no longer have a separate monitoring contract; all phases of the San Diego Bay WQIP Implementation will be under the IB contract.
- The Regional MOU established a spending cap for the San Diego Bay Watershed that governs the total amount that can be spent over the term of the MOU. Accounting for shared cost expenditures to date for the San Diego Bay group, there is still over \$2.8 million left in the spending cap. This amount should be more than sufficient to cover projected watershed costs for the remainder of the MOU term.

8. Monitoring planning for FY 2018

- **Action item:** Amec to set up meetings and potential site visits with NC and COR to discuss the upcoming MS4 wet weather monitoring locations.

9. Other items (time permitting; no action will taken)

No other items were proposed for discussion.

The next meeting will be held on August 15, 2017 from 10am to 12pm at County Operation, 5510 Overland Avenue, 4th Floor Room 472.

Meeting was adjourned at 11:58am.