

**San Diego Bay Watershed Management Area  
Copermittee Meeting Minutes  
July 17, 2018 10:00am-12:00pm  
County of San Diego, 5510 Overland Ave. Room 451, San Diego, CA 92123**

**Attendees:**

<b>Organization</b>	<b>Names</b>
SDCRAA (Airport)	Richard Gilb
City of Chula Vista (CV)	Marisa Soriano
City of Coronado (COR)	Jessie Powell
City of Imperial Beach (IB)	Wbaldo Arellano
City of La Mesa (LM)	Joe Kuhn
City of National City (NC)	Carla Hutchinson
City of San Diego (SD)	Jim Harry (phone)
County of San Diego (County)	Joanna Wisniewska Rouya Rasoulzadeh
Port of San Diego (Port)	Stephanie Bauer
Wood Environment & Infrastructure Solutions (Wood)	Matt Rich Sarah Seifert Victoria Apaldetti Katherine Sharp
D-Max Engineering, Inc. (D-Max)	John Quenzer
Members of the Public	David Renfrew (Alta Environmental) Michelle Hallack (Alta Environmental)

**1. Call to order:** 10:05am

**2. Roll Call and Introductions**

All participants introduced themselves. Wood presented a basic organizational chart of the consultant team, which included brief biographies of key staff and contact information. Primary consultant contacts are:

- Matt Rich (Project Manager)
- John Quenzer (Watershed Coordinator)
- Sarah Seifert (Project Coordinator)

**3. Time for public to speak on items not on the agenda**

Present members of the public declined the opportunity to speak.

**4. Approve minutes from previous meetings – VOTE**

County motioned made to approve meeting minutes from March 2018 and April 2018 as distributed. Port seconded the motion. Meeting minutes were approved with no further edits.

All aye. Present for vote: Airport, CV, IB, LM, NC, SD, County, Port

**5. Monitoring update**

- Bight monitoring will be conducted in September 2018.
- Wood spoke with a few laboratories about charging for CEDEN electronic data deliverables (EDDs) and the labs said they were willing to work with the jurisdictions, for example, by rolling the \$30 cost per EDD into the costs of the analytical tests. Jurisdictions need to indicate that they want a CEDEN EDD on the

**San Diego Bay Watershed Management Area  
Copermittee Meeting Minutes  
July 17, 2018 10:00am-12:00pm  
County of San Diego, 5510 Overland Ave. Room 451, San Diego, CA 92123**

chain of custody (COC) and in their scope of work. Wood offered to help with communication or scoping with labs for next year.

- No changes have been proposed to the wet weather monitoring program. Wood will begin to coordinate installs. The new monitoring sites for NC and COR worked well last year and will be used again this year.

**6. 303(d) list update**

The previously drafted 303(d) list was approved by the State Board in the last few months. The updated 303(d) list could impact the priority water quality conditions in the WQIP. Wood will reevaluate the 303(d) listings in the newly approved list to determine if any priorities need to be changed in the watershed.

**7. FY18 WQIP Annual Report and schedule**

Wood distributed an Annual Report schedule. It is important for this Annual Report for the jurisdictions to evaluate progress toward goals early in the process. Photos were also requested from the Responsible Parties (RPs) for use in the Annual Reports. In the next meeting, the group will talk more about what to expect for each section. Some important dates are:

Task	Date
Jurisdictional Data (strategy implementation table, photos and additional detail for strategies to highlight, dry weather outfall monitoring data sharing spreadsheet and lab EDDs) for First Draft due to Wood	September 14, 2018 (target date) <i>September 21, 2018 (absolute last day to get into first draft)</i>
First draft Annual Report due to RPs	October 10, 2018
RP comments on first draft and Jurisdictional Data (draft JRMP AR form, outstanding dry weather outfall monitoring data) for Second Draft due to Wood	October 26, 2018
Second draft Annual Report due to RPs	November 14, 2018
RP comments on second draft Comments and Jurisdictional Data for Preliminary Final due to Wood	November 30, 2018
Preliminary Final Annual Report due to RPs	December 12, 2018
Final Report to jurisdictional management for approval and signatures	December 14, 2018-January 4, 2019
Preliminary Final comments from RPs	January 4, 2019
JRMP updates, BMP Design Manual updates, and administrative changes to strategies, OR statement that there were no proposed changes due to Wood	January 4, 2019
Signed WQIP Annual Report certification statements and signed/certified JRMP Annual Report forms due to Wood	January 11, 2019 (target date) <i>January 25, 2019 (absolute last day)</i>
Final Annual Report due to Regional Board and data uploads to CEDEN	January 31, 2019

Jurisdictions can send data, text, tables, other materials for the annual report to Matt Rich, Sarah Seifert, and/or John Quenzer. County will keep Wood updated on the date they can complete their first draft strategy tables. Jurisdictions also need to know by the next meeting if they have changes to goals or other components of the WQIP that warrant a Consultation Panel meeting.

**San Diego Bay Watershed Management Area  
Copermittee Meeting Minutes  
July 17, 2018 10:00am-12:00pm  
County of San Diego, 5510 Overland Ave. Room 451, San Diego, CA 92123**

JRMP Annual Reports will be due the same time as the WQIP Annual Report (January 31, 2019), but they are also to be submitted individually by the RPs.

**8. Compiling changes to the WQIP made via annual reports**

The region has discussed the concern that if a member of the public downloaded a WQIP from the Project Clean Water website, they would not see all the changes made to the WQIP without downloading and reading the RMAR and Annual Reports that document approved changes to the WQIP. To address this concern, it was proposed to 1) revise the WQIP, 2) upload a change log to Project Clean Water after this FY18-19 Annual Report, or 3) simply upload the versions of the Annual Report and leave it to the reader to compare for changes. The issue is still being discussed and efforts will be coordinated regionally.

**9. Grant opportunities**

A discussion of grant opportunities will be a continuing item on the agenda so that agencies can share opportunities with each other.

Proposition (Prop) 1 projects can be included in the jurisdictions' strategy tables in the Annual Report, however, to be considered, the projects must also upload their information to the Integrated Regional Water Management database. Information on this process is available on the Prop 1 website.

Current grant opportunities include:

<b>Program</b>	<b>Project Type</b>	<b>Available Funds</b>	<b>Award Amounts</b>
<a href="#">SWRCB Prop 1 Storm Water Grant Program</a>	Storm water treatment (green infrastructure) implementation, multi-benefit projects preferred	Approx \$90M	Approx \$500k - \$10M
<a href="#">SWRCB Groundwater Sustainability</a>	<u>Category 1:</u> Groundwater sustainability for Severe DACs <u>Category 2:</u> GSP planning and development	\$500M+	Approx \$200k to \$40M+
<a href="#">NRPA 2018 Great Urban Parks Campaign Grant</a>	Green infrastructure projects in parks	\$2M	Approx \$150k - \$300k
<a href="#">EPA Greening America's Communities</a>	Use of green infrastructure to mitigate heat island effects in over-burdened communities	Technical assistance	n/a

**10. Group administration**

**a) MOU Spending Cap estimate**

The memorandum of understanding (MOU) is a conservative estimated spending cap, not an estimate of budget. The amounts were determined for a five-year period, then were increased by 20% to essentially allow for a sixth year. SD was concerned that the amount for Chollas Creek monitoring was not high enough based on the actual cost of last year's monitoring. There was no objection in the group to raise that amount to \$65,000 annually, as long as it's not an obligation to pay that total cost. Only the overall amount goes into the MOU, so the internal breakdown of certain tasks and annual amounts can be changed to meet all needs, but the overall amount is the final determination of the cap.

Assumptions made in the current MOU spending cap estimate:

**San Diego Bay Watershed Management Area  
Copermittee Meeting Minutes  
July 17, 2018 10:00am-12:00pm  
County of San Diego, 5510 Overland Ave. Room 451, San Diego, CA 92123**

- Watersheds will perform receiving water monitoring
- Additional allowance for Bight monitoring
- Assumed one special study required
- Included costs for a Regional Monitoring and Assessment Report
- Assumed costs were included for a WQIP update

An update will be provided by Stephanie Gaines at the next Program Planning Subcommittee meeting (Thursday, July 19).

**b) End of fiscal year accounting and invoicing**

Likely by the next watershed meeting, all end of year accounting will be finished, the exact rollover amount will be finalized, and final invoice amounts from IB will be available for each jurisdiction.

**c) Combining SD Bay and TJ meetings**

Since there is overlap of multiple agencies and agency representatives between the Tijuana River Watershed and San Diego Bay Watershed groups, it was proposed that future watershed meetings for these watersheds be combined. The meetings will be held separately if needed for a larger amount of watershed-specific information, or will be arranged so they start with one watershed, then go into the combined general meeting, then end with the other watershed. There was no objection to combining the meeting, however, it was requested to still keep the meeting time limited to two hours. This will be considered as each month's agenda is prepared.

**d) Potential alternative meeting topics and locations**

Based on the success of last year's alternative meeting locations, the Consultant team requested suggestions for other meeting locations. CV proposed hosting the August watershed meeting at the Living Coast Discovery Center, but has postponed hosting until the September 18, 2018 meeting. Details will be available before the meeting.

Other jurisdictions that may have an idea for an alternative meeting location please contact Chris Helmer or the consultant team.

**11. Other items (time permitting; no action will be taken)**

1. Roger Mitchell at the Regional Board has been transferred out of stormwater. The San Diego Bay contact is currently Laurie Walsh.

**Action items:**

1. **D-MAX** - Post meeting minutes on the Project Clean Water website
2. **D-MAX** – Send revised MOU spending cap number, based on \$65,000 per year for Chollas, to the County of San Diego.
3. **Wood** - Reevaluate the 303(d) listings in the newly approved list to determine if any priorities need to be changed in the watershed.
4. **RPs** – Begin sending photos, data, text, progress toward goals to Wood and D-Max.
5. **RPs** – Begin evaluating progress toward goals before the next watershed meeting.

**San Diego Bay Watershed Management Area  
Copermittee Meeting Minutes  
July 17, 2018 10:00am-12:00pm  
County of San Diego, 5510 Overland Ave. Room 451, San Diego, CA 92123**

6. **RP**s – Decide if there are changes in goals, priorities, etc. that warrant a Consultation Panel meeting by the next watershed meeting.
7. **IB** – Finalize watershed rollover amounts and invoice amounts for each jurisdiction.

Meeting was adjourned at 11:25am. The next meeting will be tentatively held on August 21, 2018 from 10:00am to 12:00pm at County Operations Center, 5510 Overland Avenue, 4th Floor Room 451.