

**San Diego Bay Watershed Management Area Copermittee
Meeting Minutes
December 19, 2017 10:00am
County Operations, 5510 Overland Avenue, 4th Floor Room 472**

Attendees:

Organization
Amec Foster Wheeler (Amec)
SDCRAA (Airport)
Caltrans
City of Chula Vista (CV)
City of Coronado (COR)
City of Imperial Beach (IB)
City of La Mesa (LM)
City of Lemon Grove (LG)
City of National City (NC)
City of San Diego (SD)
County of San Diego (County)
D-Max Engineering, Inc. (D-Max)
Port of San Diego (Port)

1. Call to order: 10:04AM

2. Roll Call

- All participants introduced themselves.

3. Approve minutes from November 21 meeting

- The meeting minutes from the November 21 meeting will be approved at the next meeting on January 16, 2018.

4. Time for public to speak on items not on the agenda

- No members of the public were present at the meeting.

5. Regional Board staff contact change

- The new Regional Board staff member for the San Diego Bay Municipal Phase I Storm Water Program, Water Quality Improvement Plan is Roger Mitchell. The consulting team sent an email to Roger Mitchell introducing and welcoming him to the Watershed Management Area (WMA).
- The watershed coordinator will let Roger know that Chris and the consultant team are available to answer questions if he has any questions as he transitions into his role as the responsible Regional Board staff for the watershed.

6. Report of Waste Discharge and bacteria reopener

- Comments on the Report of Waste Discharge (ROWD) and the bacteria reopener should be sent to Jo Ann Weber at the County. This includes any discussion of the TMDL, which will be included into the ROWD.

7. FY 17 WQIP Annual Report and Executive Summary

- Comments on the second draft of the Annual Report (AR) were due back to the consulting team on December 1, and comments on the Executive Summary (ES) were due back to the consulting team on December 6.

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- **Action Item:** the Watershed Coordinator will send out via email verbiage for the AR certification statements.
- Certification statements for the County and SD are expected to be completed by mid-month January 2018.
- The preliminary final of the AR and ES was sent out to the group to be routed to jurisdictional management for approval and signatures on December 15, 2017.

A. Schedule for final Annual Report

- January 5, 2018: Edits to or other comments on the WQIP Annual Report that would affect more than one jurisdiction.
 - If we receive any significant comments along these lines, we will let all affected jurisdictions know and may also need to set up a conference call to discuss.
- January 12, 2018: Editorial revisions
- January 12, 2018: Certification statements, JRMP annual report forms, and other jurisdiction-specific attachments.
 - The certification statement, which can be used to certify the WQIP Annual Report and establishment of jurisdictional legal authority sent out last month is attached again for reference (jurisdictions are free to use alternative formats as long as both items are certified).
 - Absolute last day to submit certification statements and other attachments is January 26, 2018.

B. Regional Trash Study

- An extra review period for the Regional Trash Study was assigned; contact the County for details.
- Since the review and finalization period for the Regional Trash Study is expected to extend until close to the end of January 2018, the RPs decided not to attach the Regional Trash Study Report to the FY 2017 AR and not include any text in the AR. The group understands that the County plans to attach the Regional Trash Study to annual reports for the County-led watershed.

8. Bight planning update

- The site selection meeting is December 20, 2017, which is expected to determine the sampling sites in San Diego Bay WMA.
- The analyte list is being finalized and is expected to be distributed with the work plan and scope of work.

9. Draft FY 2019 watershed shared costs budget

- The following handouts were distributed to the group via email prior to the meeting:
 - FY 18 and FY 19 San Diego Bay Watershed support Budgets
 - Attachment A.2 Proposed Copermittee Shared Costs Budget for 2018-2019
 - Estimated Rollover Projections
 - San Diego Bay Spending Cap status.

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- The proposed budgets for FY 2019 are as follows:
 - Phase 1: stays the same at \$50,879
 - Phase 2: stays the same at \$93,000
 - Phase 3: increases by \$5,000 for a total of \$98,500
 - Phase 4: stays the same at \$50,000
 - Phase 5: increases by \$4,600 for a total of \$64,600
 - Phase 6: increases by \$25,000 for a total of \$45,000
- Phase 7 Regional Monitoring and Assessment Report (RMAR), which was included in the FY 2018 budget, was removed since no work on the RMAR is needed in FY 2019.
- A 10% contract management fee using the standard formula was applied.
- A placeholder budget amount of \$64,704 (same from previous year) was included for the Chollas Creek TMDL Monitoring. Based on discussions with SD, the FY 2019 budget will likely be slightly less than the FY 2018 budget due to removal of certain additional analytes that had been tested in the past.
- Jurisdictional invoice amounts are expected to increase from the previous year, even though the overall FY 2019 budget is relatively similar to the FY 2018 budget. This is because the unused budget in FY 2018, which will be credited against the next year's invoice, is expected to be less than the unused budget in FY2017.
- Past and project watershed spending for the San Diego Bay WMA is well below the spending cap set for the watershed group in the Regional MOU. If a new MOU has not been adopted in time for FY 2020, there would still be sufficient room under the spending cap for that year's watershed shared costs.
- **Action Item:** Amec to send a scope of work in early January for the RPs to review. The budget is expected to be voted on at the next Copermittee meeting on January 16, 2018.

10. Other items (time permitting; no action will be taken)

- The State Board proposed regulations for water conservation. The comment period ends December 26, 2017. Various San Diego jurisdictions and water utilities are considering submitting comments that the regulations should include more flexibility for regions like San Diego that have secured additional water supply.
- The next trash ad-hoc meeting is on January 11, 2018 from 10-12pm. County Vector Control will discuss vector control considerations when installing BMPs to control trash.
 - Priority land use definitions are due January 5, 2018.
- The Regional Management Committee meeting on will be January 11, 2018 from 1:30-3:30pm at the County. The meeting will include a budget vote, so all Copermittees need to be represented. Call-in votes are acceptable.

The next meeting is tentatively scheduled for January 16, 2018 from 10am to 12pm at County Operation, 5510 Overland Avenue, 4th Floor Room 472.

Meeting was adjourned at 11:10AM.