

**San Diego Bay Watershed Management Area Copermittee
Meeting Minutes
January 17, 2017 10:00am
County Operations, 5510 Overland Avenue, 4th Floor Room 472**

-Attendees:

Organization
Amec Foster Wheeler (Amec)
City of Chula Vista (CV)
City of Coronado (COR)
City of Imperial Beach (IB)
City of La Mesa (LM)
City of Lemon Grove (LG)
City of National City (NC)
City of San Diego (SD)
County of San Diego (County)
D-Max Engineering, Inc. (D-Max)
Port of San Diego (Port) (via telephone)
SDCRAA (Airport)

1. **Call to order:** 10:06am

2. **Roll Call**

- All participants introduced themselves.

3. **Time for public to speak on items not on the agenda**

- No members of the public were present at the meeting.

4. **Approve meeting minutes from October 16 November 8 meeting**

Motion to approve: IB

Second the motion: Airport

- The minutes were unanimously approved without further modification or edit.
- **Action item:** D-MAX will post meeting minutes on the Project Clean Water website.

5. **Water Quality Improvement Plan (WQIP) Annual Report**

A. Status of information needed from jurisdiction

- All responsible agencies were reminded to submit signed certification statements and any attachments to Amec by January 20, 2017.
- Amec provided an update on the CEDEN submittal: Data is ready for upload and is planned to be submitted next week to have the data available in parallel with the report submittal. The upload needs to be completed prior to submittal of the final report to allow for the upload certification to be included in the report.
- **Action Item:** Check with SCCRWP if they are uploading the SMC data.
- **Action item:** Copermittees to submit any signed certification forms and attachments not already provided to Amec by January 20, 2017.

B. Delivery of final documents to Regional Board and to jurisdictions

- The final report on a CD will be delivered to the Regional Board by Amec by January 31, 2017.

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- **Action item:** Amec to submit the finalized annual report to the Regional Board on or before January 31, 2017. Amec to provide stamped submittal letter to group when document has been submitted.
- **Action item:** RPs will receive the final report electronically via MOVEIT and will also receive a thumb drive with all of the files at the next watershed group meeting.

C. Discussion of first WQIP Annual Report preparation process and suggestions for next year.

- In the 2017-2018 year, a third draft of the Annual Report will be added to the Scope of Work for further review and editing.
 - County suggested to consider having fewer drafts to reduce the amount of work required from jurisdictions involved in multiple watersheds.
- Copermittees suggested getting the jurisdictional dry weather monitoring data and strategy data implementation data to Amec sooner than the previous year. This would allow for a bigger window to analyze the data and would allow for a more complete first draft, which could help reduce the amount of review and commenting on subsequent drafts.
 - The due date for jurisdictional data would be pushed up from the original due date in September.
- The 2017 Annual Report will be modified based on the comments from the Regional Board.
- Copermittees requested a short presentation on how the assessments included in the monitoring appendix of the WQIP Annual Report, especially the load reductions, were calculated.
- **Action Item:** Amec to give a presentation at the February Copermittee meeting to discuss MS4 dry and wet weather load calculations. The presentation will also discuss the process for the Permit Provision A.4 assessment in the Regional Monitoring and Assessment Report (RMAR).

6. 2017-2018 Draft Watershed Budget

- IB will be the contract manager for all San Diego Bay WMA implementation and monitoring efforts in 2017-2018.
- Amec will provide Scope of Works (SOW) for any FY17-18 work and will be reviewed by the ad hoc group to review.
 - Port, SD, and County have volunteered to be part of the ad hoc group.
- A handout comparing the approved FY 2017 and draft FY 2018 San Diego Bay Watershed Support Budgets was distributed to the group.
 - Phase 2 Monitoring Support Services will be completely under IB and no longer split with County.
 - Phase 3 Reporting and Assessment Services increased the budget for additional draft, data analyses, formatting data for CEDEN uploads, and comments.

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- Phase 4 As-Needed Services was reduced. Some budget has been retained for potentially necessary services, such as watershed-specific Permit reissuance comments.
- Phase 6 RMAR Services budget was significantly reduced. Some budget still remains to address any remaining comments that come up as the ROWD is finalized, to attend regional meetings, etc.
- Contract management budget now reflects IB managing all contracted watershed work in FY 2018.
- Phase 7 will be added for Bight '18 planning costs including regional meetings, the work plan, coordination, etc. It is anticipated that field sampling for Bight '18 will occur after June 30, 2018, in the 2018-2019 fiscal year.
- SD will be leading the Chollas Creek TMDL Monitoring. The budget is subject to change until finalized and will only affect the Chollas Group participants.
- Any comments on the watershed budget are due to the consulting team by January 27, 2017.
- The San Diego Bay WMA is still significantly under the Regional MOU “not to exceed” spending cap.
- **Action item:** Amec to discuss the SMC monitoring program during next meeting.

7. Regional Monitoring and Assessment Report (RMAR) Chapter

A. Schedule

The revised schedule was presented to the group. Due dates for the RMAR chapter deliverables were moved up to complete the San Diego Bay WMA RMAR Chapter by March 2017. Updated deliverable dates are:

Task	Date
Draft San Diego Bay River WMA Chapter of RMAR due to Copermittees	February 24, 2017
RP comments on Draft Chapter due to Amec	March 10, 2017
Final San Diego Bay WMA Chapter of RMAR due to Copermittees	March 31, 2017
SMC Bioassessment Monitoring	May-June 2017

- The consulting team will work with a subgroup of RPs to translate the framework into first draft of the San Diego Bay WMA chapter of the RMAR.
 - The subgroup will advise on what data will be used for sections such as Provision A.4 assessments, special studies, and monitoring, in addition to providing feedback on the outline.
 - CV, SD, County, and Port have volunteered to participate in the subgroup.
- **Action item:** The first subgroup meeting is scheduled for February 7, 2017 from 10am-12pm at the Port.

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B. Relationship between RMAR and Report of Waste Discharge (ROWD)

The County is coordinating the ROWD reporting efforts. Each watershed group is responsible for the RMAR Chapter applicable to their watershed to be included in the ROWD. To complete required RMAR assessments, data and assessments from the WQIP AR monitoring appendix will be integrated with other available data collected throughout the Permit term. A document template and receiving water assessments methodologies were distributed to provide regional consistency.

C. Content differences between the RMAR and the WQIP AR monitoring appendix

The receiving water assessments were not included in the WQIP AR, so will be completed per highest priority water quality condition and included in the Draft Chapter. The subgroup the RPs will be notified of any other differences between the two reports.

- **Action item:** Amec to inform RPs of receiving water exceedances identified through Provision A.4 assessments. To be added as an agenda item for February 2017 meeting.

8. Other items (time permitting; no action will be taken)

- The updated Project Clean Water website will be live by the end of January. Comments on site content can be submitted to Mark Stripp (County). A webinar was held on January 13 to go over how to use the website. Review of the PCW website will be done at a future meeting in February or March, including a training on how a user can edit or modify the website.

Action item: Add review of San Diego Bay Watershed page to future meeting agenda.

Action item: Send any comments on the PCW website to the County as soon as possible.

- The bacteria TMDL reopener technical team and the bacteria cost-benefit study technical team would like to use the 15-16 Chollas TMDL monitoring data and report that is being submitted along with the 15-16 SD Bay WQIP Annual Report. That information will be publicly available within a few days when the WQIP AR is submitted, but they would like to start using the information for their analyses now:

Action item: An email vote will be sent out to release the Bacteria TMDL data and reports.

- A Program Planning Subcommittee (PPS) meeting will be held on Thursday, January 19 at the County from 1-3pm. There will be voting items at the meeting and it is necessary for 21 jurisdictions to vote.
- The next meeting will be held on February 21, 2017 from 10am to 12pm at County Operation, 5510 Overland Avenue, 4th Floor Room 472.

Meeting was adjourned at 11:35am.