

**San Diego Bay Watershed Management Area Copermittee  
Meeting Minutes  
September 20, 2016 10:00am  
County Operations, 5510 Overland Avenue, 4th Floor Room 472**

**-Attendees:**

<b>Organization</b>
Amec Foster Wheeler (Amec)
City of Chula Vista (CV)
City of Coronado (COR)
City of Imperial Beach (IB)
City of La Mesa (LM)
City of San Diego (SD)
County of San Diego (County)
D-Max Engineering, Inc. (D-Max)
Port of San Diego (Port)
SDCRAA (Airport)

**1. Call to order:** 10:03am

**2. Roll Call**

- All participants introduced themselves.

**3. Time for public to speak on items not on the agenda**

- No members of the public were present at the meeting.

**4. Updated on Otay River hydromodification exemption**

- The Consultation Panel meeting was held on August 23, 2016.
- After the meeting panel members and the public had two weeks to submit written comments; no comments were received.
  - Only written comments were considered official.
- Next steps are to update the Watershed Management Area Analysis (WMAA).
- In January of 2017, the hydromodification study will be submitted to the Regional Board and they will have 90 days to accept or reject the exemption.
- If the Regional Board accepts the study, local jurisdictions are required to update their local BMP Design Manuals.
  - Clarification is still needed in regards to the process of updates to BMP design manuals within the 2016 San Diego Bay Annual Report.

**5. VOTING ITEMS: Revised amount to be invoiced for watershed shared costs**

- The San Diego Bay Cost-share spreadsheet was distributed to the Copermittees via email prior to the meeting.
- The updated costs in the spreadsheet, which are the amounts each jurisdiction will be invoiced from Imperial Beach, are lower than what was originally voted on in previous Copermittee meetings.
  - The amounts that jurisdictions will be paying is the cost-share amount minus the roll-over credit.

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- The cost update is due to a recalculation based on what each jurisdiction paid from the previous FY15-16.
- In FY15-16 the County paid more proportionally than any other jurisdiction due to the monitoring budget contract being completely fulfilled. Therefore, the County's proportion for FY16-17 is less than all other jurisdictions.
- An outstanding invoice from FY15-16 will be part of FY16-17's as-needed budget.

**VOTING: Cost-share approved unanimously**

- Motion to approve: Imperial Beach
- 2<sup>nd</sup> the motion: Port
- All jurisdictions had a representative vote at the meeting.

**6. WQIP annual report updated**

**A. Approach to reporting JRMP updates (Permit Section F.2.a)**

- Jurisdictional Runoff Management Plan (JRMP) updates with an explanation of the modification will be included in Appendix 2 of the annual report under the respective jurisdictional subheading.
- Updates can be provided in a narrative, a table, bullet points, etc. in the individual jurisdictional sections.
- A separate sub-header will be in Appendix 2 for the BMP design manual updates.

**B. Certification of legal authority letter (Permit Section E.1.b)**

- A separate sub-header will be included in Appendix 2 of the annual report for the certification of legal authority (per the Permit requirements).
  - The certification letter can be the same signed letter from the previous year.
- In total, three certifications are needed for the annual report:
  1. WQIP annual report
  2. Legal authority
  3. JRMP annual report (needs to be signed by the same person as the WQIP annual report certification)
- Certifications need to be signed and submitted by January 15, 2017.

**C. Updated from regional reporting ad hoc group**

- Item #1: City of San Diego had a meeting with the regional board to discuss whether strategy changes would trigger Consultation Panel involvement.
  - Relatively minor clarifications and consolidations (rolling up of multiple strategies into larger, summary strategy) should be documented in the WQIP annual report but would not need to go through the Consultation Panel process.
- Items #2: A flowchart is being developed by the regional ad hoc group to determine if jurisdictions are causing or contributing to illicit discharge. The flowchart would potentially be placed in the Report of Waste Discharge (ROWD).

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- Preliminary results of the flowchart show that the cause and contributors to illicit discharge are already being addressed through the highest and focused priority conditions.
- A revised version of the flowchart was submitted on Monday September 19 for review.
- Item #3: Updates on receiving water data and the Regional Monitoring Annual Report (RMAR):
  - TMDL receiving water data will be in the annual report under the specific TMDL monitoring section.
  - Long term receiving water data will be in the RMAR.
  - All data for the RMAR should have already been received the past five years, including FY15-16.
  - RMAR is concurrently being updated with the individual WMA annual reports.
  - RMAR due date is April 2017.

**D. Schedule and data request status updates**

- All strategy data, narratives, and dry weather outfall data that has not been submitted needs to be submitted to Amec by September 23 in order to be in the first draft of the annual report. Any data submitted after September 23 will have a placeholder in the first draft (October 19) and will be submitted in the second draft on November 16.
- All modifications and changes to strategies, schedules, and goals need to be submitted to Amec to be provided in the Adaptive Management section (9).
- If the progress toward goals tables were not previously completed, Amec will populate the tables using the strategy data provided by jurisdictions.

**E. Data analysis approach for focused priority monitoring**

- Chollas TMDL highest priority: Analysis will have the same approach as the year prior.
- Airport Authority focused priority condition: Analysis will be conducted internally.
- Riparian Area focused priority: Will not have analysis to discuss.
- Physical Aesthetics focused priority: Calculations should reflect the monitoring related goal of the percentage of site visits that are optimal.
- Swimmable Waters focused priority: Each portion of the goals will need to be assessed.

**Action item:**

- Port and Coronado: Discuss how to present data and description for Swimmable Waters.

**7. Other items (time permitting; no action will be taken)**

- Prop 1 grant funding:
  - All possible projects need to be submitted through the website for Prop 1 funding consideration. There are no limits on the number of projects allowed to be submitted.

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- The meeting minutes from the last Copermittee meeting (August 16, 2016) were approved unanimously without further revisions or comments.

Meeting was adjourned at 11:22am.