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Meeting Notes - FINAL

Chairperson Stephanie Gaines (County of San Diego)

Date / Time	Agenda Summary
09/17/2020 Start time: 1:30 PM End time: 3:23 PM	<ul style="list-style-type: none"> • Call to Order • Roll Call • Public Comments • Meeting Summary (VOTE) • Old Business • Parliamentary Procedure • Budget Update (VOTE) • Subcommittee Updates • CASQA Conference Debrief • Announcements/Other • Future Meetings
Location	
Online WebEx Meeting due to COVID-19 restrictions	

3

Voting Members in Attendance: (one vote per watershed)		Number of Voting Copermittees at this Meeting: 9/9	
<input checked="" type="checkbox"/> <i>Santa Margarita Watershed:</i> County of San Diego Bri Martin	<input checked="" type="checkbox"/> <i>Carlsbad Watershed:</i> City of Carlsbad Tim Murphy	<input checked="" type="checkbox"/> <i>Los Peñasquitos Watershed</i> City of Poway Tracy Beach	
<input checked="" type="checkbox"/> <i>San Diego River Watershed:</i> City of Santee Cecilia Tipton	<input checked="" type="checkbox"/> <i>Tijuana Watershed:</i> City of Imperial Beach Wbaldo Arellano	<input checked="" type="checkbox"/> <i>San Luis Rey Watershed</i> City of Oceanside Justin Gamble	
<input checked="" type="checkbox"/> <i>San Dieguito Watershed:</i> City of Escondido Alicia Appel	<input checked="" type="checkbox"/> <i>Mission Bay Watershed:</i> City of San Diego Jim Harry	<input checked="" type="checkbox"/> <i>San Diego Bay Watershed:</i> City of Chula Vista Marisa Soriano	
Non-Voting Members and Members of the Public in Attendance			
<input checked="" type="checkbox"/> County of San Diego Stephanie Gaines Chelsea McGimpsey Rene Vidales Scott Norris	<input checked="" type="checkbox"/> City of Coronado Jessie Powell	<input type="checkbox"/> Port of San Diego Stephanie Bauer	
	<input checked="" type="checkbox"/> City of El Cajon John Phillips	<input type="checkbox"/> City of Oceanside Ryan Rodman	
	<input type="checkbox"/> City of San Diego Brianna Menke	<input checked="" type="checkbox"/> Cities of Del Mar and Solana Beach Kelly Ogawa	
	<input checked="" type="checkbox"/> City of Carlsbad Vivi Stevens	<input type="checkbox"/> City of National City Carla Hutchinson	
	<input checked="" type="checkbox"/> City of Vista Jon Nottage	<input checked="" type="checkbox"/> Riverside County Flood Control & Water Conservation District Matt Yeager	
<input checked="" type="checkbox"/> City of San Marcos Reed Thornberry	<input type="checkbox"/> City of Encinitas Paul Maechler	<input checked="" type="checkbox"/> Michael Baker International Miguel Avalos (Meeting Secretary)	
<input checked="" type="checkbox"/> County of Orange Cindy Rivers	<input checked="" type="checkbox"/> SDG&E Willie Gaters	<input checked="" type="checkbox"/> Weston Solutions Sheri Dister, Michelle Mattson	
<input checked="" type="checkbox"/> Larry Walker Associates Paul Hartman	<input type="checkbox"/> Dudek Bryn Evans	<input checked="" type="checkbox"/> Wood Matt Rich, Kristina Hysler, Brenda Stevens	
<input checked="" type="checkbox"/> D-Max Engineering, Inc. Teresa Lyndon	<input checked="" type="checkbox"/> Tetra Tech Shannon Quigley-Raymond		
Voting Members in Attendance: (one vote per watershed)		Number of Voting Copermittees at this Meeting: 9/9	

4 **1. Call to Order**

5 Stephanie Gaines (County of San Diego) called the meeting to order at 1:35 PM.

6 Due to restrictions for mitigating the spread of COVID-19, all meetings are being done
7 online and remotely.

8 **2. Roll Call**

9 Stephanie Gaines (County of San Diego) completed roll call for voting members. Other
10 persons participating in the meeting were asked to identify themselves through the chat
11 function to be included on the attendance list.

12 Reed Thornberry (City of San Marcos) announced himself present and noted that Tim
13 Murphy (City of Carlsbad), also present, would be the acting representative for the
14 Carlsbad Watershed.

15 **3. Time for Public to Speak on Items Not on the Agenda**

16 No comments from members of the public.

17 **4. Meeting Summary *Vote***

18 No edits were proposed to the meeting summary.

19 **MOTION: Approve the meeting summary for August 20, 2020. (APPROVED)**

- 20
- 21 • Moved by: Tim Murphy (Carlsbad Watershed, City of Carlsbad)
 - 22 • Seconded by: Alicia Appel (San Dieguito Watershed, City of Escondido)
 - 23 • Vote: 9-0-0-0

23 **5. Old Business**

24 Stephanie Gaines (County of San Diego) reviewed the action items from the previous
25 meeting. Each action item is listed here in *italics* with the update below it.

26 Regarding Action Item #4, Matt Yeager (Riverside County Flood Control & Water
27 Conservation District) suggested that it be dismissed as a reoccurring action item while it
28 is coordinated between each party.

- 29 1. *Stephanie Gaines to distribute slides from Joanna Wisniewska's (County of San Diego)*
30 *MLOE presentation to the group.*

31 Completed.

- 32 2. *Schedule WQIP Ad Hoc subcommittee meeting for September to discuss potential*
33 *regional WQIP Annual Report streamline changes.*

34 Completed.

- 35 3. *Copermittees to provide comments for Biological Objectives Comment Letter to LWA*
36 *by August 26, 2020**

37 **Note: Date change authorized after PPS meeting, with new date change for*
38 *9/1/2020.*

39 Completed.

40 4. *Matt Yeager to contact Joanna Wisniewska regarding dry weather program approach*
41 *and effectiveness.*

42 To be coordinated separately between each party.

43 5. *Copermittees to notify Stephanie Gaines (County of San Diego) if interested in having*
44 *conversation about hosting Project Clean Water when the current contract expires.*

45 This is an ongoing action item.

46 6. *Stephanie Gaines (County of San Diego) to work offline with Copermittees regarding*
47 *development of a stormwater workshop for inspectors and Copermittees, focused on*
48 *stormwater inspection of agriculture facilities.*

49 This is an ongoing action item.

50 7. *Any Copermittee interested in leading a virtual event for QISP training to contact*
51 *Christine Tolchin (County of San Diego).*

52 This is an ongoing action item.

53 8. *Stephanie Gaines (County of San Diego) to email the Trash Amendments Track 2*
54 *Guidance Document to Copermittees.*

55 CASQA is still developing this. This will remain as an ongoing action item.

56 9. *Stephanie Gaines (County of San Diego) to continue updating Copermittees on*
57 *progress of request for reporting relief from the Regional Board.*

58 This is an ongoing action item.

59 10. *Copermittees wanting to pick up promotional items are to contact Chelsea*
60 *McGimpsey (County of San Diego) to arrange a date and time for pickup.*

61 This is an ongoing action item.

62 11. *At least one week prior to PPS meetings (preferably sooner), Copermittees to notify*
63 *Stephanie Gaines (County of San Diego) and Bri Martin (County of San Diego) of any*
64 *PPS agenda suggestions or ideas on presentations for work products, work plans, etc.,*
65 *to further collaboration among the Copermittees.*

66 This is a regular standing item on future agendas and will remain as an ongoing action
67 item.

68 **6. Parliamentary Procedure**

69 Stephanie Gaines (County of San Diego) presented the basic principles of Robert’s Rules
70 of Order, which details a set of rules for conducting orderly meetings that accomplish
71 goals fairly. A handout with more high-level information was distributed in advance of the
72 meeting. It includes definitions along with a general summary of roles and responsibilities.

73 Stephanie explained that establishing a set parliamentary procedure is important in terms
74 of Brown Act compliance. Furthermore, it is meant to protect the rights of all members
75 including minorities. For instance, she noted, the two minutes, allowed at the start of
76 each meeting for members of the public to speak on items not on the agenda allows for
77 dialogue otherwise not planned for each meeting, ensuring that everyone has a voice and
78 is heard.

79 Any action items, such as voting items, require a motion, a second, and then approval
80 through a vote. Under the group’s Memorandum of Understand (MOU), approval
81 requires a simple majority (five out of nine). Other more important action items, such as
82 budget approvals, require unanimous approval. The MOU assigned the County as the
83 presiding officer, or Chair, tasked with maintaining order, recognizing speakers, and
84 remaining impartial during meetings. The Chair can also break a tie in a vote, although
85 the PPS with nine voting representatives, has never had to.

86 Stephanie highlighted the usefulness of a standard parliamentary procedure, particularly
87 when communicating before City councils and supervisors. These general rules help
88 control the timing of meetings and better navigated certain topics depending on the
89 importance of each. She noted that Robert’s Rules of Order may be helpful for other
90 Copermittees facilitating their meetings.

91 The following discussion includes a more detailed summary of Robert’s Rules of Order
92 based on the attachment distributed in advance of this meeting:

93 The basic principles of Robert’s Rules of Order ensure there is a full discussion for
94 every main motion, a quorum is present, silence gives consent, and the
95 chairperson is always impartial. Voting is by majority except when basic rights of
96 members are involved or a rule provides otherwise (e.g., a two-thirds vote is
97 required for a motion that deprives a member of a right in any way, like cutting
98 off debate).

99 Robert’s Rules of Order cover basic definitions and expected phrasing. A motion
100 begins with “I move that...” A second is a statement agreeing the motion should
101 be considered and begins with “Second,” or “I second the motion.” Motions can
102 be amended. A quorum is the minimum number of members present to conduct
103 business. The quorum is specified in the by-laws. Without a quorum, votes cannot
104 be taken on business matters. The presiding chairperson is responsible for
105 facilitating the meeting. In the absence of the presiding chairperson, and in the
106 absence of any designated vice chairpersons, the designated secretary calls the
107 meeting to order and conducts an election for a presiding officer for that meeting
108 only (chairperson pro tem).

109 Robert’s Rules of Order list expected responsibilities for the presiding officer or
110 chairperson. They include remaining impartial during debate, voting as necessary
111 in matters of ties, following the agenda, keeping discussion germane to the

112 pending motion, maintaining order, and putting motions to a vote and
113 announcing results.

114 Robert’s Rules of Order include the general procedure for handling a main
115 motion. After being recognized by the chairperson, a member makes a main
116 motion. Another member must second the motion before it can be considered.
117 The chairperson restates the motion and opens debate. Privileged and incidental
118 motions can be made and must be decided before debate on the main motion
119 continues. Debate is closed when discussion ends or when a two-thirds vote
120 closes the debate by calling the question. The chairperson restates the motion,
121 calls the vote, and announces the result.

122 For voting, there are a few common methods of taking a vote. For a general
123 consent, the chairperson would state “If there is no objection, we will [state the
124 motion].” (Pause) “Since there is no objection, we will...” For a voice vote, the
125 chairperson would call for members to vote in favor by saying aye or vote
126 opposed by saying no. For in-person meetings without microphones, a rising vote
127 can be called where those voting in favor are asked to stand, then be seated, then
128 those voting opposed are asked to stand, and then be seated. The chairperson
129 would announce the result as the motion being adopted or lost by the voting rule
130 (majority or two-thirds) and not count the individual for/against votes.

131 Robert’s Rules of Order specifies methods of amending motions, which have not
132 been used for motions in the Land Development Workgroup in the past. Also,
133 Robert’s Rules of Order includes helpful terminology, including reports are
134 “filed,” bills and minutes are “approved,” motions are recorded as “adopted” or
135 “lost,” and recommendations, bylaws, rules, resolutions, budgets, and audits are
136 “adopted.”

137 **7. Budget Update**

138 Draft workplans and budgets, including the Land Development Workgroup, Program
139 Planning Subcommittee, and Education and Outreach Workgroup, for the following fiscal
140 year are discussed by PPS this time of year. Copermittees take the proposed budgets and
141 workplans to their jurisdictions for consideration, hold a formal vote at the October PPS
142 meeting to recommend the budget to the Regional Management Committee (RMC), and
143 the RMC holds their official vote in December. In the past, invoicing was done in January
144 for the upcoming fiscal year. This year, the County is working to invoice sooner.

145 ***FY 19-20 Budget Reconciliation *Vote****

146 Stephanie Gaines (County of San Diego) reminded the Subcommittee that the FY 19-20
147 budget reconciliation has already been reviewed by the PPS in previous meetings. The
148 carry overs, specifically, were already voted on and approved by the PPS during the June
149 18th and July 16th meetings. This vote would simply recommend the budget to the RMC
150 for final approval.

151 Stephanie presented the exact values of the budget reconciliation, which were also
152 distributed in advance of the meeting. The total credit on FY 19-20 invoices summed to
153 \$78,477.

154 **MOTION: Recommend to the Regional Management Committee reconciliation of the FY**
155 **19-20 PPS budget and that \$78,477 be credited to Copermittees. (APPROVED)**

- 156 • Moved by: Wbaldo Arellano (Tijuana Watershed, County of Imperial Beach)
- 157 • Seconded by: Justin Gamble (San Luis Rey Watershed, City of Oceanside)
- 158 • Vote: 9-0-0-0

159 ***FY 20-21 Invoices and Process and FY 21-22 Draft Budget Development***

160 The PPS reviewed the draft Regional Programs FY21-22 Budget Workplans which were
161 distributed in advance of the meeting. The draft invoice amounts presented are for
162 internal discussion only. Stephanie noted that the LDW budget is contingent on approval
163 from the LDW which is expected at the next LDW meeting. With the credits recently
164 approved, if the LDW approves their budget as drafted, the amounts presented will hold.
165 Stephanie assured that if there are any changes to the LDW budget, the PPS will discuss
166 those changes at the following meeting. Next month, the PPS will vote to recommend
167 these draft Regional Programs FY 21-22 Budget and Workplan to the RMC.

168 Stephanie shared a few notes on the draft FY20-21 Regional Programs Budget which totals
169 \$459,780 for PPS and \$300,000 for LDW. Those amounts include 5% contract
170 management costs as well as \$78,477 credit for PPS and \$286,594 credit for LDW.

171 The share from the County of San Diego is excluded since the interest allocation is based
172 on Regional Cost Share percentage. Lastly, the City of San Diego was credited an
173 additional \$8,242 for the Biological Objectives Comment Letter completed in FY18-19
174 since they opted out of the cost share for this task. This credit was based on the total task
175 order budget of \$28,181. However, since the issuance of the FY19-20 invoice, actual
176 expenditures were calculated and the City's actual credit that was owed is \$8,127, a
177 difference of \$115 from the credit given on the FY19-20 invoice. For this reason, the
178 difference of \$115 is subtracted from the City's credit for the FY20-21 invoice.

179 The FY 21-22 Draft Proposed Budget to Recommend to the RMC totaled in \$835,380
180 which was split between the PPS (\$254,030), the Education and Outreach Workgroup
181 (\$257,000), and the LDW (\$285,714) with 5% for contract management.

182 Cecilia Tipton (City of Santee) asked if the draft amounts for the Education and Outreach
183 workgroup included the recent carry over. After some discussion, Stephanie clarified that
184 the carry over Cecilia referenced applies to the current fiscal year. The draft budget
185 discussed will be for FY 21-22. The Subcommittee agreed that in order to better present
186 where and how these funds are allocated, the following meeting should include a
187 graphical representation to help clarify.

188 The Regional Stormwater Copermittees Budget and MOU Capacity were also presented.
189 Stephanie noted that the estimated spending limits are set per the MOU; the not-to-
190 exceed cumulative limit is set at \$4,507,660. With a current proposed budget of

191 \$2,419,569, that should allow some flexibility for Copermittees to strategize and manage
192 permit reissuance which is expected soon.

193 The Subcommittee also reviewed the overview of the proposed FY 21-22 Workplan and
194 Budget Overview. The meeting support budget is set to increase to \$35,000 to cover
195 additional Ad-Hoc meetings. Subtask 2.A for Regularly Support is also set to increase to
196 \$175,000 in anticipation of permit reissuance which will require consultant support.
197 Subtask 2.B for the Regional Clearinghouse is set to remain at \$20,000. The Association
198 Memberships, namely for CASQA, are budgeted at \$24,030. Membership dues are due
199 April 1st and are usually paid in March. Stephanie clarified that those costs are separate
200 from the 5% contract management amount. She assured that the complete workplan and
201 budget will be distributed in advance of the October meeting.

202 Jim Harry (City of San Diego) inquired as to how far in advance will the workplan and
203 budget be sent out. Stephanie explained that the Subcommittee started the draft early in
204 August and that it can likely be sent out within a week. Bri Martin (County of San Diego)
205 clarified that the workplan was sent out with the meeting materials. If any changes are
206 carried through after the LDW meeting, the budget and workplan can be redistributed.

207 The County of San Diego is investigating potential changes to the budget allocation
208 process. The current process requires a trust fund, which has been used as far back as
209 2008, to manage the Committee's funds, allowing the group to pay dues. This process
210 requires mid-fiscal-year reconciliation. Moving forward, the County would like to start
211 invoicing sooner than January. Although that will not likely be possible this fiscal year, it
212 may be likely next. Alternative approaches may do away with the trust fund. The County
213 understands that there is lots of discussion regarding the management of budgets;
214 Stephanie assured the Subcommittee that this sensitive topic is being handled with much
215 care. However, the current process is lengthy and is fixed by the MOU. This discussion
216 will be included as part of the next PPS meeting. Any Copermittee interested in having an
217 offline discussion on the topic can reach out to Stephanie Gaines.

218 **8. Subcommittee Updates**

219 ***Land Development Workgroup (LDW)***

220 René Vidales (County of San Diego) provided a brief update on the latest July 29th meeting
221 in which the County of San Diego gave a presentation on the Significant Site Design Best
222 Management Practices Tool and the Use of Tree Wells and Dispersion Areas, which has
223 since been published on the County website. The workgroup also approved to
224 recommend that the LDW become a subcommittee of the PPS. Under this format, LDW
225 meetings would have consensus voting with recommendations and minority opinions
226 reported to the PPS. The nine voting members of the PPS would cast deciding votes.

227 The next meeting is scheduled for September 23rd and will include a County presentation
228 regarding the use of online tools for property owners to keep up with structural BMP
229 maintenance. The presentation was proposed for CASQA but was unfortunately rejected.
230 Additionally, the workgroup intends on discussing new by-laws with the option to

231 approve a draft in future meetings (likely November). The following meeting will include
232 a similar discussion on Robert’s Rules of Order as well as an update from the BMP
233 Vegetative Cover & Maintenance Ad Hoc Committee. The FY 21-22 workplan and FY 20-
234 21 budget for the LDW will also be voted on.

235 ***Regional Monitoring Ad Hoc Subcommittee***

236 Stephanie Gaines (County of San Diego) noted that there have not been any recent
237 developments with concern to the Regional Monitoring Ad Hoc Subcommittee. Moving
238 forward, this agenda topic will only be included if requested or if an update is available

239 ***Project Clean Water Ad Hoc Subcommittee***

240 Chelsea McGimpsey (County of San Diego) informed Copermittees that due to COVID-19
241 impacts, the County is pursuing activation of the one-year extension included in the
242 existing contract with DMI. This will ensure continuity of services and allow completion
243 of current tasks. The extension has been approved but the amendment is still in the
244 process due to the consultant name change. The intent remains for management of
245 ProjectCleanWater.org to transfer to a Copermittee after May 31, 2021, essentially
246 extending services until this date.

247 Copermittees are asked to contact the County if they are interested in taking on
248 management of ProjectCleanWater.org. The County continues to follow up with
249 Perspecta on a quote for website management. The Project Clean Water Ad Hoc
250 Subcommittee will meet this fall and expects to have more information from MIG on
251 recommended website changes to support the behavior change marketing campaign.

252 Concerning the amendment, Chelsea noted that there have been some unexpected
253 complications arising from the name change of the consultant. They have however
254 identified a path forward to finalize the amendment and aim to complete it by the end of
255 October or sooner. The group plans to meet again this fall or winter depending on when
256 the contract amendment is finalized.

257 Chelsea noted that despite the recent developments regarding the amendment, support
258 tickets continue to be processed. Copermittees were reminded to send tickets to
259 support@projectcleanwater.org and copy her at Chelsea.McGimpsey@sdcounty.ca.gov.
260 Since she is the only staff tracking the tickets at the moment, this will ensure that the
261 issues are recorded and eventually addressed.

262 Chelsea lastly reminded Copermittees to notify Stephanie Gaines (County of San Diego) if
263 interested in having a conversation about hosting Project Clean Water when the current
264 contract expires.

265 ***Education and Outreach Workgroup***

266 Chelsea McGimpsey (County of San Diego) provided an update on the Education and
267 Outreach Workgroup. Since the last meeting, the group discussed the results of the radio
268 advertisement campaign. Although the campaign concluded on August 31st, the site

269 traffic results are not yet available since the contract is currently frozen. Ideally, that data
270 will be available by the next meeting.

271 The marketing campaign with MIG is moving forward as well. As noted last meeting, the
272 SMART goals for the behavior change marketing campaign have been finalized. These
273 goals include car washing and trash, and will target the general public and homeowners,
274 as well as commercial businesses. MIG continues to develop a media plan to be
275 implemented next year. The first draft will be provided to the workgroup for initial review
276 soon, following a few weeks of coordination and refinement. MIG is also developing a
277 mock-up of Project Clean Water (PCW) landing pages. The workgroup plans to determine
278 what is most feasible, effective, and engaging without compromising the overall efficiency
279 of the webpage.

280 Additionally, the “I love a Clean San Diego” event will be sponsored by the Education and
281 Outreach Workgroup. A total of \$5,000 will be allocated for the virtual event.
282 Copermittees were asked to provide a short video with a brief message highlighting PCW
283 and the pollution reporting tool, with several Copermittees volunteering. The video will
284 also include general storm water messaging and will be shared on the “I love a Clean San
285 Diego” social media channel.

286 Lastly, Chelsea reminded Copermittees wanting to pick up promotional items are to
287 contact Chelsea McGimpsey (County of San Diego) to arrange a date and time for pickup.

288 ***WQIP Ad Hoc Subcommittee***

289 Regulatory Relief Discussion with Regional Board and Reduced Annual Reporting

290 The County of San Diego provided an update on the WQIP Ad Hoc Subcommittee. The
291 primary purpose of the meeting on September 2nd was to develop an approach that
292 describes areas in the Annual Reports that can be developed in a reduced, strategic, and
293 focused manner, and respond to comments received from the Regional Board.

294 At the meeting, Stephanie provided background on the requested reporting relief from
295 the Regional Board, which was granted to some degree and was discussed at the last
296 Program Planning Subcommittee (PPS) meeting in August. The Regional Board explained
297 in an email that Copermittees can reduce the overall narrative in Water Quality
298 Improvement Plan (WQIP) Annual Reports and already have the autonomy to do so
299 according to the MS4 Permit. Thus, Copermittees can be more focused and strategic with
300 how they report by being more direct with key provisions of the Permit. The Regional
301 Board also provided relief of conducting land use/C-value calculations. They agreed that
302 Copermittees can provide the necessary data but do not currently need to perform any
303 extrapolations, saving time and effort. It was agreed at the last PPS meeting in August to
304 use this WQIP Ad Hoc Subcommittee meeting as an opportunity to discuss how to
305 strategize for and streamline the WQIP Annual Report this year.

306 The group discussed the Regional Board’s recent request for graphical presentation of
307 historical loading of persistently flowing outfalls (flows lasting more than 2 years). This is
308 currently not required by the Permit, but the Regional Board included this task in their
309 email response to regulatory relief. Stephanie noted that level of effort required to
310 complete this task would be substantial, making any thought of cost savings moot and

311 resulting in numerous additional graphs (in the thousands). The group agreed to respond
312 to Regional Board by September 23rd regarding a request for clarification of data required
313 for historical loading at persistently flowing outfalls (flows lasting more than 2 years). The
314 group is still awaiting a response from the Regional Board.

315 Ecological Reserves Summary

316 Chelsea McGimpsey (County of San Diego) notified the group about a new spreadsheet
317 she has developed to help organize the Ecological Reserves and project by watershed
318 management areas. Ecological Reserves are defined as marine protected areas, lagoons,
319 estuaries, ASBS reserve areas, mitigation banks, river parks, and drinking water reservoir
320 watersheds. For this spreadsheet, this has been interpreted to include local, regional,
321 County, and State parks, reserves, preserves, historic sites, etc.

322 Also included in the spreadsheet are projects funded through State grant programs,
323 including the San Diego Integrated Regional Water Management Program (IRWM), that
324 impact or potentially impact water quality in the WMAs. Types of projects include habitat
325 restoration, sediment control, infrastructure, and water quality projects.

326 Ecological reserves, not including reservoirs, lakes, and MPAs, were pulled from the
327 County of San Diego JRMP. Other jurisdictions should cross-reference the reserves
328 identified in their JRMPs and any missed preserves can be entered into the spreadsheet
329 for the appropriate WMA. Management plans for each jurisdiction's JRMP-identified
330 properties can be added in by that jurisdiction, if available. Management plans for State-
331 managed parks/preserves are not yet added.

332 The spreadsheet is intended for Copermittee use and will be distributed as soon as its
333 finalized. Chelsea noted that the spreadsheet also includes links to any applicable goal or
334 management plans. Some information may not apply since the spreadsheet was
335 developed by the County and is specific to that jurisdiction. However, it should still be
336 useful for other Copermittees.

337 Future Meetings

338 Stephanie noted that no future meetings are scheduled. Any Copermittee interested in
339 scheduling a meeting should reach out to Stephanie Gaines. The County is still waiting on
340 clarification from the Regional Board and will likely not meet until thereafter. She noted
341 that the group is still trying to figure out how to work more collaboratively with the
342 Regional Board as they approach permit reissuance.

343 **9. CASQA Conference Debrief**

344 The group spoke very highly of this year's CASQA Conference. Despite the virtual
345 platform, many found it to be easily navigable and very well organized. Members enjoyed
346 the added flexibility that the virtual recording allowed, being able to watch recorded
347 presentation at their own leisure. Cecilia Tipton (City of Santee) noted that she was
348 pleasantly surprised at how well put together the conference was and particularly how
349 well prepared the presenters were. Some many interesting topics and presentations
350 shared lots of new ideas. The group had lots of positive feedback overall. Others voiced
351 similar opinions including Alicia Appel (City of Escondido) and Jon Nottage (City of Vista).

352 Matt Yeager (Riverside County Flood Control & Water Conservation District) asked if there
353 are any recent updates on the San Diego Region MS4 Permit Renewal schedule. Stephanie
354 clarified that there has not been much information on the topic. Based on the last update
355 from the Regional Board, the plan was for the permit to be adopted sometime between
356 the end of 2021 through the beginning of 2022 with workshops to follow in the late spring
357 or summer.

358 Alicia Appel (City of Escondido) mentioned that a topic rarely talked about in San Diego
359 County involved the regional BMP databases implemented in Orange County. The online
360 tool garnered has been garnering lots of interest. The County of San Diego noted that they
361 have explored the Orange County process and web tool but agreed it has yet to be done
362 on a regional level. The group discussed the potential of scheduling a presentation on the
363 topic for an upcoming meeting. Stephanie noted that Jen Nowaczewski, who recently
364 transitioned to the City of Vista from Orange County, may be able to speak on the topic
365 in more detail.

366 Matt Yeager commented on an interesting presentation from CASQA which detailed the
367 use of AI applied to street sweeper footage to track and identify trash in Orange County
368 cities to develop visual assessment trash scores. He noted that that method can be very
369 efficient.

370 **10. Announcements / Other**

371 The CASQA Quarterly Webcast is scheduled for October 29, 2020. The regional login is
372 available for anyone looking to participate.

373 The amendment to the dates of the Larry Walker Associates task order has been
374 postponed while the right timeframe is developed. Stephanie Gaines (County of San
375 Diego) will provide an update on the timing and when the material is out for draft
376 comments as soon as possible.

377 Matt Yeager (Riverside County Flood Control & Water Conservation District) noted that
378 the next meeting with the Regional Board has been scheduled for next week to continue
379 the recent dialogue, especially regarding permit implementation and receiving water
380 limitation and compliance. Topics are still in development and an update will be provided
381 accordingly.

382 Matt also noted that there is a rush to provide comments to the Regional Board by
383 October 4th-5th. The group recently had a call to consider flood control and modified
384 channels. More updates to follow.

385 Cecilia Tipton announced Storm Water Awareness Week, a series of virtually hosted
386 workshops available for free starting September 21 through September 25. An email with
387 more information on the event will be distributed after this meeting. Keynote speakers
388 include staff from the State Water Resources Control Board with topics ranging from
389 TMDL compliance, lab sampling protocols, and construction/industrial SWPPP.

390 **11. Future Meetings**

391 The next LDW Meeting is scheduled for September 23 from 9:00 AM to 12:00 PM.

392 The next PPS meeting is scheduled for October 15 from 1:30 to 3:30 PM. Copermittees
393 are asked to provide agenda topics well in advance of the meeting, not later than close of
394 business on October 7 (at least one week before the meeting, if not sooner).

395 Stephanie Gaines (County of San Diego) adjourned the meeting at 3:35 PM.

396 **ACTION ITEMS**

#	Action	Responsible Party(ies)	Due Date
1	Bri Martin (County of San Diego) to distribute the WMA Ecological Reserves and Projects spreadsheet created by Chelsea McGimpsey to all Copermittees.	Bri Martin (County of San Diego)	Completed 9/25
2	Bri Martin (County of San Diego) to distribute alternate WQIP Highlight Table example, along with the original, to all Copermittees.	Bri Martin (County of San Diego)	Completed 9/24
3	Bri Martin (County of San Diego) to forward Storm Water Awareness Week (9/21-9/25) information provided by Cecilia Tipton to the group.	Bri Martin (County of San Diego)	Completed 9/25
4	Copermittees to notify Stephanie Gaines (County of San Diego) if interested in having a conversation about hosting Project Clean Water when the current contract expires.	Interested Copermittees	Ongoing
5	Stephanie Gaines (County of San Diego) to work offline with Copermittees regarding the development of a stormwater workshop for inspectors and Copermittees, focused on stormwater inspection of agriculture facilities.	Stephanie Gaines (County of San Diego)	Ongoing
6	Any Copermittee interested in leading a virtual event for QISP training to contact Christine Tolchin (County of San Diego).	Interested Copermittees	Ongoing
7	Stephanie Gaines (County of San Diego) to distribute the Trash Amendments Track 2 Guidance Document to Copermittees.	Stephanie Gaines (County of San Diego)	When released by CASQA
8	Stephanie Gaines (County of San Diego) to continue updating Copermittees on progress of request for reporting relief from the Regional Board.	Stephanie Gaines (County of San Diego)	Ongoing
9	Copermittees wanting to pick up promotional items are to contact Chelsea McGimpsey (County of San Diego) to arrange a date and time for pickup.	Interested Copermittees	Ongoing
10	At least one week prior to PPS meetings (preferably sooner), Copermittees to notify Stephanie Gaines (County of San Diego) and Bri Martin (County of San Diego) of any PPS agenda suggestions or ideas on presentations for work products, work plans, etc., to further collaboration among the Copermittees.	All Copermittees	Ongoing

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