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Meeting Notes

Chairperson Stephanie Gaines (County of San Diego)

Date / Time	Agenda Summary
11/21/2019 Start time: 1:33 PM End time: 2:27 PM	<ul style="list-style-type: none"> • Call to Order • Roll Call • Time for Public to Speak on Items Not on the Agenda • Meeting Summary *Vote* • Old Business • Workgroup Updates • Updates on WQIP Review Letters • Announcements / Other • Future Meetings
Location	
County of San Diego 5510 Overland Avenue Conference Room A-472 San Diego, CA 92123	

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Voting Members in Attendance: (one vote per watershed)		Number of Voting Copermittees at this Meeting: 9/9	
<input checked="" type="checkbox"/> Santa Margarita Watershed: County of San Diego Ruth de la Rosa	<input checked="" type="checkbox"/> Carlsbad Watershed: City of San Marcos Reed Thornberry (on phone)	<input checked="" type="checkbox"/> Los Peñasquitos Watershed City of Poway Tracy Beach (on phone)	
<input checked="" type="checkbox"/> San Diego River Watershed: City of Santee Cecilia Tipton	<input checked="" type="checkbox"/> Tijuana Watershed: City of Imperial Beach Wbaldo Arellano (on phone)	<input checked="" type="checkbox"/> San Luis Rey Watershed City of Oceanside Bronti Patterson (on phone)	
<input checked="" type="checkbox"/> San Dieguito Watershed: City of Escondido Juan Magdaraog (on phone)	<input checked="" type="checkbox"/> Mission Bay Watershed: City of San Diego Jim Harry	<input checked="" type="checkbox"/> San Diego Bay Watershed: City of Chula Vista Marisa Soriano (on phone)	
Non-Voting Members and Members of the Public in Attendance			
<input checked="" type="checkbox"/> County of San Diego Stephanie Gaines Christine Tolchin (on phone) René Vidales	<input checked="" type="checkbox"/> JoAnn Weber Brianna Martin Joanna Wisniewska	<input checked="" type="checkbox"/> City of Oceanside Justin Gamble (on phone)	<input checked="" type="checkbox"/> City of Del Mar/Solana Beach Fillipp Quijada (on phone)
<input checked="" type="checkbox"/> City of El Cajon John Phillips	<input checked="" type="checkbox"/> City of Coronado Jessie Powell	<input checked="" type="checkbox"/> City of Encinitas Paul Maechler (on phone)	
<input checked="" type="checkbox"/> Weston Solutions Sheri Dister	<input checked="" type="checkbox"/> Dudek Bryn Evans	<input checked="" type="checkbox"/> Wood Kristina Hysler Francesca de Leon	
<input checked="" type="checkbox"/> Secretary Hilary Ellis (Michael Baker International)			

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1. Call to Order

Stephanie Gaines (County of San Diego) called the meeting to order.

6 **2. Roll Call**

7 Stephanie Gaines (County of San Diego) completed roll call for voting members. Eight
8 voting members were present for roll call. The voting member for the San Diego River
9 Watershed arrived during Agenda Item 6, Subcommittee Updates.

10 **3. Time for Public to Speak on Items Not on the Agenda**

11 No comments from members of the public.

12 **4. Meeting Summary *Vote***

13 The following additions were proposed for the October 17, 2019 meeting summary:

- 14 • Confirm the line references mentioned in lines 13 and 15.
- 15 • Strike lines 183 to 185, and replace with “Paul Maechler (City of Encinitas) asked
16 for clarification on SB205 implementation, on who has to prompt applicant
17 whether they were covered under the IGP.”
- 18 • Add Jessie Powell (City of Coronado) to the attendee list.

19 **MOTION: Approve the meeting summary for October 17, 2019, as amended.**

20 **(APPROVED)**

- 21 • Moved by: Ruth de la Rosa (County of San Diego, Santa Margarita Watershed)
- 22 • Seconded by: Jim Harry (City of San Diego, Mission Bay Watershed)
- 23 • Vote: 8-0 in favor, one absent for the vote

24 **5. Old Business**

25 Copermittees provided updates on the action items from the previous meeting.

- 26 1. Stephanie Gaines (County of San Diego) sent email to determine interest in a WQIP
27 Annual Reporting Ad Hoc Subcommittee meeting. She will provide an update under
28 Agenda Item 6, Subcommittee Updates.
- 29 2. Stephanie Gaines (County of San Diego) sent the SB 205 slideshow from Alicia Appel
30 (City of Escondido) to the Copermittees.
- 31 3. Christine Tolchin (County of San Diego) attempted to provide an update on the action
32 item, but had telephone sound issues. Stephanie Gaines (County of San Diego) will
33 follow up with Christine and send an e-mail update.
- 34 4. As with Action Item 3 above, Christine Tolchin (County of San Diego) attempted to
35 provide an update on the action item, but had telephone sound issues. Stephanie
36 Gaines (County of San Diego) will follow up with Christine and send an e-mail
37 update.
- 38 5. René Vidales (County of San Diego) will provide an update on Action Item 5 during
39 Agenda Item 6, Subcommittee Updates.

- 40 6. Copermittees are still to email LDW agenda items for the December meeting to René
41 Vidales, ReneA.Vidales@sdcounty.ca.gov.
- 42 7. Copermittees are still to notify Stephanie Gaines (County of San Diego) of any PPS
43 agenda suggestions or ideas on presentations for work products, work plans, etc. to
44 further collaboration among the Copermittees.

45 **6. Subcommittee Updates**

46 ***Project Clean Water Ad Hoc Subcommittee (Stephanie Gaines)***

47 Stephanie Gaines (County of San Diego) provided an update. The new Project Clean Water
48 website went live last week. Several Copermittees have reviewed the site updates and
49 provided edits for some pages. Copermittees are asked to review the recently revised
50 Project Clean Water website and provide edits to Stephanie Gaines (County of San Diego)
51 by first thing Monday morning (11/25). The goal will be to have the edits done over the
52 Thanksgiving break and have a fresh, new, live site on December 2.

53 ***Land Development Workgroup (René Vidales)***

54 René Vidales (County of San Diego) provided an update. The Land Development
55 Workgroup (LDW) is continuing to work on the BMP Design Manual changes requested
56 by the Regional Board, as discussed in the July 23, 2019, LDW meeting. Several
57 Copermittees wanted to raise the issues to their management before moving forward.
58 The County was confirming the language about Priority Development Projects (PDPs)
59 triggered by disturbing more than one acre. René Vidales (County of San Diego) will send
60 an email vote regarding these requested BMP Design Manual changes. In the email, he
61 will also include the official language the County is preparing to update in its manual
62 regarding PDP disturbed area, swimming pools and water features triggering impervious
63 area for PDP determination, and ADA programmatic efforts with respect to stormwater
64 requirements. The next LDW meeting is scheduled for Tuesday, December 17, 2019, at 9
65 AM. If there is a lack of interest in discussing the BMP Design Manual updates and
66 insufficient agenda items, the meeting will be cancelled.

67 Stephanie Gaines (County of San Diego) asked for elaboration on the swimming pools and
68 water features requested changes. René Vidales (County of San Diego) explained the
69 Regional Board's requested change to the BMP Design Manual is to clarify that permitted,
70 hard-lined pools and water features are to be included in the impervious area calculations
71 to determine status as a PDP. The areas are not for calculating impacts.

72 ***Education and Outreach Workgroup (Cecilia Tipton)***

73 Cecilia Tipton (City of Santee) provided an update. The Education and Outreach
74 Workgroup (Workgroup) has voted to purchase produce bags and utensil kits with straws
75 as the promotional items for now. This promotional item order will be smaller compared
76 to past orders because of timing with the current year and the impending start of the new

77 marketing campaign effort. The marketing campaign effort is expected to recommend
78 new items, ideas, and methods to reach the target audiences.

79 The Workgroup will also be purchasing some canopies and tablecloths for checkout for
80 all Copermittees to use at any time. The canopies and tablecloths will be available at the
81 north, central, and south distribution centers for the Copermittee outreach supplies.

82 The Workgroup has discussed making choices for supplies in the future that are more
83 environmentally friendly, including consideration of impacts from waste, GHGs, and
84 delivery methods. The City of Carlsbad has volunteered to carry the promotional item
85 contract to be able to select from more sustainable vendors.

86 The large budget item for the Workgroup is the marketing campaign. After a thorough
87 RFP development, bid, interview, and selection process, Stephanie Gaines (County of San
88 Diego) announced MIG has been hired for the regional education and outreach behavioral
89 change marketing campaign. The \$250,000 budget for the first year is to set up the
90 campaign and materials. Subsequent years have \$200,000 budgets. After the County has
91 the contract signed and executed, the Workgroup will have a kickoff meeting with MIG.
92 Stephanie Gaines (County of San Diego) will email the Workgroup and the Program
93 Planning Subcommittee with information on MIG and their scope of work.

94 The next quarterly Workgroup meeting will be in February 2020.

95 ***Regional Monitoring Ad Hoc Subcommittee (Sheri Dister)***

96 Sheri Dister (Weston Solutions) provided an update. The Regional Monitoring Ad Hoc
97 Subcommittee is working to address comments from the Regional Board's letter,
98 specifically related to monitoring data and assessment. They provided a presentation for
99 the Regional Board to discuss the permit requirements and help educate the Regional
100 Board staff, some of whom are relatively new to the program, why the Copermittees
101 monitor and assess as they do now. The three main items discussed were highest priority
102 persistent flow monitoring, monitoring completeness and Regional Board expectations of
103 it, and MS4 assessments (EMC/C value issues). Heather Krish (City of San Diego) sent the
104 meeting summary to the Regional Board for them to review and concur. Heather Krish
105 (City of San Diego) will be asked to follow up with the Regional Board to have an expected
106 deadline for the Regional Board to concur or provide comments on the October 31, 2019
107 Regional Monitoring Ad Hoc Subcommittee meeting notes.

108 The Copermittees shared take-aways they understood from the Regional Board
109 discussion. Joanna Wisniewska (County of San Diego) understood the Regional Board was
110 okay with a completeness check for the upcoming dry weather data submittal, in lieu of
111 a full QA/QC report for the dry weather data. Kristina Hysler (Wood) understood that
112 Regional Board staff understood the C-value item is a larger issue and the Copermittees
113 will not change their approach at this time. Sheri Dister (Weston Solutions) relayed that
114 Laurie Walsh (Regional Board) indicated they do not expect the Copermittees to make

115 quick changes for the load assessments; there is interest in working together to develop
116 something useful and acceptable.

117 Those in attendance at the October 31 meeting felt Regional Board Staff was providing
118 hints as to what may appear in the next permit. The Copermittees discussed the apparent
119 disconnect between the CFR 40 CWA requirement of determining load and the smaller
120 list of constituents included in this permit.

121 The Regional Monitoring Ad Hoc Subcommittee will possibly meet again, depending on
122 what comes back from the Regional Board.

123 ***MOU Update Ad Hoc Subcommittee (Stephanie Gaines)***

124 Stephanie Gaines (County of San Diego) provided an update. The Copermittees have an
125 effective Memorandum of Understanding (MOU), as of October 27, 2019. Limited wet
126 signature copies are available now, with the remainder expected in a few weeks.
127 Copermittees are to let Stephanie Gaines (County of San Diego) know if they need wet
128 signature copies of the MOU ASAP or if they can wait a few weeks to have them.

129 ***WQIP Annual Reporting Ad Hoc Subcommittee (Stephanie Gaines)***

130 Stephanie Gaines (County of San Diego) provided an update. The WQIP Annual Reporting
131 Ad Hoc Subcommittee has attempted to determine a regionally consistent approach to
132 the adaptive management compliance pathway table and goals table. Having reports
133 across the region with more similarities will provide for easier and consistent review from
134 the Regional Board. The next meeting is December 3, prior to which the first drafts of the
135 annual reports should be shared to allow for progress at the meeting toward regional
136 consistency and identification of any significant anomalies or gaps. Kristina Hysler (Wood)
137 will coordinate sharing of draft annual reports via email prior to the December 3 WQIP
138 Annual Report Ad Hoc Subcommittee meeting. Stephanie Gaines (County of San Diego)
139 will provide Kristina Hysler (Wood) with the PPS contact list to help with coordination.

140 Stephanie Gaines (County of San Diego) has combined the adaptive management topics
141 table from September with the Regional Board's concurrence notes and edits. She will
142 email Copermittees the combined file, which does not have any new information but is
143 simply a combination of what the Copermittees have already seen in separate
144 documents.

145 **7. Updates on WQIP Review Letters**

146 The San Diego River Watershed has not yet received their letter. There were no other
147 comments or key points for discussion on this standing agenda item.

148 **8. Announcements / Other**

149 John Phillips (City of El Cajon) asked if any Copermittees are actively addressing SB 205
150 and business licenses. Stephanie Gaines (County of San Diego) will survey the
151 Copermittees by email and provide responses to John Phillips (City of El Cajon).

152 **9. Future Meetings**

153 The next RMC Meeting is December 12, 2019, 1:30-2:30 PM. The agenda will include a
154 budget item for a vote. All 21 Copermittees must be present either in person or by phone
155 for the budget vote.

156 The Copermittees discussed a holiday gathering, either lunch before or snacks after the
157 RMC meeting. Copermittees are to notify Stephanie Gaines (County of San Diego) by close
158 of business today on their preferred option.

159 Stephanie Gaines (County of San Diego) adjourned the meeting at 2:27 PM.

#	Action Item	Responsible Party(ies)	Expected Due Date
1	Stephanie Gaines (County of San Diego) to follow up with Christine Tolchin for update on interest in QISP Refresher Training and interest in participating in an Ad Hoc Subcommittee discussing working with water agencies on non-stormwater flows.	Stephanie Gaines (County of San Diego)	ASAP
2	Copermittees are to review the recently revised Project Clean Water website and provide edits to Stephanie Gaines (County of San Diego) by first thing Monday morning (11/25).	Copermittees	11/25
3	René Vidales (County of San Diego) to send email vote regarding changes to the BMP Design Manual as requested by the Regional Board and discussed in the July 23, 2019 LDW meeting.	LDW, René Vidales (County of San Diego)	ASAP
4	Copermittees to email LDW agenda items for the December meeting to René Vidales, ReneA.Vidales@sdcounty.ca.gov .	All Copermittees	12/10
5	Stephanie Gaines (County of San Diego) to email the Education and Outreach Workgroup and the Program Planning Subcommittee with information on MIG, the marketing firm selected for the regional education and outreach campaign. The email is also to include the scope of work.	Stephanie Gaines (County of San Diego)	12/2
6	Copermittees to let Stephanie Gaines (County of San Diego) know if they need wet signature copies of the MOU ASAP or if they can wait a few weeks to have them.	All Copermittees	ASAP

#	Action Item	Responsible Party(ies)	Expected Due Date
7	Heather Krish (City of San Diego) to follow up with Regional Board to have an expected deadline for the Regional Board to concur or provide comments on the October 31, 2019 Regional Monitoring Ad Hoc Committee meeting notes.	Heather Krish (City of San Diego)	12/12
8	Kristina Hysler (Wood) to coordinate sharing of draft annual reports via email prior to the December 3 WQIP Annual Report Ad Hoc Subcommittee meeting. Stephanie Gaines (County of San Diego) to provide Kristina with the PPS contact list to help with coordination.	Kristina Hysler (Wood) and Stephanie Gaines (County of San Diego)	12/2
9	Stephanie Gaines (County of San Diego) to email Copermittees the combined table and Regional Board notes on adaptive management.	Stephanie Gaines (County of San Diego)	12/12
10	Stephanie Gaines (County of San Diego) to send email survey to Copermittees to find out who is actively addressing SB 205. Stephanie to provide responses to John Phillips (City of El Cajon).	Stephanie Gaines (County of San Diego)	12/12
11	Copermittees to notify Stephanie Gaines of any PPS agenda suggestions or ideas on presentations for work products, work plans, etc. to further collaboration among the Copermittees.	All Copermittees	Ongoing
12	Copermittees to notify Stephanie Gaines by close of business today on preferred option for holiday gathering.	All Copermittees	11/21