

1

Meeting Notes

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Chairperson Stephanie Gaines (County of San Diego)

Date / Time	Agenda Summary
11/19/2020 Start time: 1:34 PM End time: 3:08 PM	<ul style="list-style-type: none"> • Call to Order • Roll Call • Public Comments • Meeting Summary (VOTE) • Old Business • Subcommittee Updates • WMA Updates – Reduced Annual Reporting Examples • Regional Board Biological Objectives Hearing Debrief • Announcements/Other • Future Meetings
Location	
Online WebEx Meeting due to COVID-19 restrictions	

3

Voting Members in Attendance: (one vote per watershed)		Number of Voting Copermittees at this Meeting: 9/9	
<input checked="" type="checkbox"/> <i>Santa Margarita River Watershed:</i> County of San Diego Bri Martin	<input checked="" type="checkbox"/> <i>Carlsbad Watershed:</i> City of San Marcos Reed Thornberry	<input checked="" type="checkbox"/> <i>Los Peñasquitos Watershed</i> City of Poway Tracy Beach	
<input checked="" type="checkbox"/> <i>San Diego River Watershed:</i> City of Santee Cecilia Tipton	<input checked="" type="checkbox"/> <i>Tijuana Watershed:</i> City of Imperial Beach Wbaldo Arellano	<input checked="" type="checkbox"/> <i>San Luis Rey Watershed</i> City of Oceanside Justin Gamble	
<input checked="" type="checkbox"/> <i>San Dieguito Watershed:</i> City of Escondido Alicia Appel	<input checked="" type="checkbox"/> <i>Mission Bay Watershed:</i> City of San Diego Jim Harry	<input checked="" type="checkbox"/> <i>San Diego Bay Watershed:</i> City of Chula Vista Marisa Soriano	
Non-Voting Members and Members of the Public in Attendance			
<input checked="" type="checkbox"/> County of San Diego Stephanie Gaines Chelsea McGimpsey Andrea Araujo Jo Ann Weber	<input checked="" type="checkbox"/> City of Coronado Jessie Powell	<input checked="" type="checkbox"/> Port of San Diego Stephanie Bauer	
	<input type="checkbox"/> City of Encinitas Paul Maechler	<input checked="" type="checkbox"/> City of Escondido Zoe Smith	
	<input checked="" type="checkbox"/> City of San Diego Brianna Menke, Andrew Funk	<input checked="" type="checkbox"/> Cities of Del Mar and Solana Beach Kelly Ogawa (MOE)	
	<input checked="" type="checkbox"/> City of Carlsbad Tim Murphy	<input checked="" type="checkbox"/> City of National City Carla Hutchinson	
	<input checked="" type="checkbox"/> City of Vista Jon Nottage, Jen Marquart	<input checked="" type="checkbox"/> Riverside County Flood Control & Water Conservation District Matt Yeager	
	<input checked="" type="checkbox"/> City of El Cajon John Phillips	<input checked="" type="checkbox"/> Michael Baker International Hilary Ellis (Meeting Secretary)	
<input type="checkbox"/> County of Orange Cindy Rivers	<input checked="" type="checkbox"/> City of Lemon Grove Teresa Lyndon (D-Max)	<input checked="" type="checkbox"/> Weston Solutions Sheri Dister, Michelle Mattson	
<input type="checkbox"/> Larry Walker Associates Paul Hartman	<input checked="" type="checkbox"/> Dudek Bryn Evans	<input checked="" type="checkbox"/> Wood Kristina Hysler, Brenda Stevens	
<input checked="" type="checkbox"/> D-Max Engineering, Inc. John Quenzer	<input type="checkbox"/> Tetra Tech Clint Boschen		

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5 **1. Call to Order**

6 Stephanie Gaines (County of San Diego) called the meeting to order at 1:34 PM.

7 Due to restrictions for mitigating the spread of COVID-19, all meetings are being done
8 online and remotely.

9 **2. Roll Call**

10 Stephanie Gaines (County of San Diego) completed roll call for voting members. Other
11 persons participating in the meeting were asked to identify themselves through the chat
12 function to be included on the attendance list.

13 **3. Time for Public to Speak on Items Not on the Agenda**

14 No comments from members of the public.

15 **4. Meeting Summary**

16 The following revisions were made to the October 28 meeting summary:

- 17 • Line 47: Change the comma after “approved” to a semi-colon
- 18 • Line 99: Delete the comma between “today” and “but”
- 19 • Line 112: Change “on process” to “on the process”
- 20 • Line 117: Change “in fair fashion” to “in a fair fashion”
- 21 • Line 124: Change “schedule” to “scheduled”
- 22 • Line 129: Add a comma after “requirements”
- 23 • Line 222: Delete the comma after “cycle”
- 24 • Line 266: Change “sciences” to “scientists”
- 25 • Line 344: Change “risk based” to “risk-based”

26 **Motion: Accept the meeting summary for October 28, 2020, as amended. (APPROVED)**

- 27 • Motion: Bri Martin (Santa Margarita Watershed)
- 28 • Second: Alicia Appel (San Dieguito Watershed)
- 29 • Vote: 9-0-0-0.

30 The motion passed unanimously.

31 **5. Old Business**

32 Stephanie Gaines (County of San Diego) provided the following update on the action items
33 from the October 28 meeting:

#	Action	Update
1	Stephanie Gaines to share with Copermittees Raphael Mazor’s presentation on the Stormwater	Completed.

#	Action	Update
	Monitoring Coalition’s Five-Year Workplan.	
2	Watershed workgroups to discuss which special studies they would prefer from the Stormwater Monitoring Coalition and notify Raphael Mazor (SCCWRP) of their preference.	No deadline given. Watershed leads are asked to notify Stephanie Gaines (County of San Diego) when they have provided input.
3	Copermittees to provide input on the talking points for the biological objectives.	Completed.
4	Copermittees with questions on the Dry Weather Bacteria TMDL Time Schedule Order should contact Jo Ann Weber.	Completed.
5	Copermittees wanting to pick up promotional items are to contact Chelsea McGimpsey to arrange a date and time for pickup. Chula Vista, Imperial Beach, La Mesa, Lemon Grove, National City, San Marcos, Santee, Airport Authority, and Port of San Diego still need to pick up their promotional items.	Some, but not all, jurisdictions have picked up their items.
6	Copermittees to notify Stephanie Gaines if interested in having a conversation about hosting Project Clean Water when the current contract expires.	Ongoing.
7	Stephanie Gaines to work offline with Copermittees regarding the development of a stormwater workshop for inspectors and Copermittees, focused on stormwater inspection of agriculture facilities.	County discussed this with the Department of Agriculture, Weights and Measures (AWM). A question to the Copermittees from the discussion with AWM is: What are your key questions and desired outcomes for this workshop or forum? Stephanie Gaines (County of San Diego) and Bri Martin (County of San Diego) will send Copermittees this specific request for their input by the end of December.
8	Any Copermittee interested in leading a virtual event for QISP training to contact Christine Tolchin.	Ongoing.
9	At least one week prior to PPS meetings (preferably sooner), Copermittees to notify Stephanie Gaines and Bri Martin of any PPS agenda suggestions or ideas on presentations for work products, work plans, etc., to further collaboration among the Copermittees.	Ongoing.

34 **6. Subcommittee Updates**

35 ***Land Development Workgroup***

36 René Vidales (County of San Diego) provided an update. At the last meeting, held 9/23,
37 we covered the following topics:

- 38 • *Where's My BMP and Where Do I Click? Using Online Tools for Property Owners*
39 *in Annual O&M Verification of Structural BMPs*. This presentation was focused on
40 the process for the self-verification letters sent to property owners. The County's
41 web portal is publicly accessible, can eliminate paper forms, and reduces staff
42 time review. It is connected directly to the County's Accela database for BMP
43 inspection inventory tracking.
- 44 • Overview of Robert's Rules of Order. Robert's Rules of Order aim to provide for
45 orderly meetings, accomplishing goals in a fair fashion, and ensuring justice and
46 courtesy for all meeting participants and attendees.
- 47 • Proposed Bylaws for the Land Development Workgroup. The proposed bylaws
48 draft was read, presenting them for discussion. A couple of options were
49 discussed for establishing quorum. The idea is to consult with the PPS and County
50 counsel regarding quorum numbers and consistency of language between the
51 Land Development Workgroup bylaws and the PPS bylaws.
- 52 • BMP Vegetative Cover & Maintenance Ad Hoc Committee. A meeting will be
53 scheduled in the near future for this committee. The workgroup has collected
54 readily available literature on BMP vegetative cover and maintenance and has
55 distributed them for review prior to the next meeting. The cities of San Diego and
56 Santee are co-chairing the ad hoc committee.
- 57 • SDHM or San Diego Hydrology Model 3.1. This software is used for continuous
58 simulation modeling to meet hydromodification flood control requirements. It
59 was updated in April 2020; however, this update did not change the software
60 version number. The update included bioretention elements and bug fixes.
- 61 • Budget Votes. The Land Development Workgroup approved the amended FY20-
62 21 budget and the proposed FY21-22 budget that are being presented today at
63 this PPS meeting.

64 The next Land Development Workgroup meeting has not been scheduled but will
65 probably be early to mid-December. An Outlook meeting request will be sent in the next
66 few weeks.

67 Copermittees with questions on the Land Development Workgroup update should
68 contact René Vidales (County of San Diego).

69 ***Education and Outreach Workgroup***

70 Chelsea McGimpsey (County of San Diego) provided an update.

71 With the contractor for the behavior change marketing campaign, the Workgroup is
72 fleshing out the messaging and design of the marketing strategy, building out from the
73 framework they have developed over the past few months. The timeline has a soft launch
74 of the campaign in late February 2021 and a full launch in March 2021. The Workgroup is
75 meeting bimonthly to get work done leading up to the launch. After April, the Workgroup
76 will resume their quarterly meeting schedule.

77 The Workgroup voted to sponsor the SANDAG Litter Abatement Committee Tarp Your
78 Load Program, originally scheduled for 2020. Due to purple tier COVID restrictions, both
79 events have been postponed to 2021.

80 Stephanie Gaines (County of San Diego) did a live on-air interview this morning to
81 highlight Project Clean Water and the rainy season checklist developed by MIG and the
82 Tiger Team for the campaign. The checklist is posted on ProjectCleanWater.org, and
83 Fox5SanDiego will link it from their Facebook page. The interview should be on
84 Fox5SanDiego.

85 Chula Vista, La Mesa, San Marcos, Santee, and the Port of San Diego are asked to contact
86 Chelsea McGimpsey (County of San Diego) to schedule times to pick up their FY19-20
87 promotional items.

88 ***Project Clean Water Ad Hoc Subcommittee***

89 Chelsea McGimpsey (County of San Diego) updated the Copermittees that as the
90 campaign launch gets closer, there is also work to be done to re-brand Project Clean
91 Water to be more user friendly and accessible to the public, while still retaining the goal
92 of serving the Regional Board requirements. The plan is to have a new landing page for
93 the website with links to education and campaign resources on the front page. A new logo
94 for Project Clean Water is also being developed. From a Copermittee poll, the revised
95 design has leaves, water, and the teardrop in it. The Education and Outreach Workgroup
96 will vote on the revised logo and recommend it to the Project Clean Water Ad Hoc
97 Subcommittee. A Project Clean Water Ad Hoc Subcommittee meeting will be scheduled
98 in December to review the final recommendations from the Education and Outreach
99 Workgroup for the logo, site map, and site design recommendations.

100 Copermittees are asked to continue submitting support tickets (see email), with a copy to
101 Chelsea McGimpsey (County of San Diego) for her to track and ensure tickets are
102 addressed in timely manner. There is a 24 to 48 hour notice required for any posting
103 deadlines, and the contractor is typically out on Fridays. Copermittees are asked to time
104 requests appropriately.

105 As mentioned previously, a host is still needed for Project Clean Water after May 31, 2021.
106 The County is looking into extending the current contract through the end of the current
107 Memorandum of Understanding (two more years) as another option.

108 **7. WMA Updates – Reduced Annual Reporting Examples**

109 The following presentations share how watersheds have approached the reduction in
110 annual reporting negotiated with Regional Board staff for the Water Quality Improvement
111 Plan Annual Reports this year.

112 ***San Diego River WMA (Sheri Dister, Weston Solutions)***

113 Sheri Dister (Weston Solutions) summarized the request made by Copermittees of
114 Regional Board Staff in July. One specific ask was to defer the MS4 outfall assessments for
115 non-stormwater discharges and stormwater discharges. Additionally, the Copermittees
116 confirmed with Regional Board Staff on reducing the lengthy narratives typically included
117 in the Annual Reports for strategies and adaptive management.

118 Regional Board Staff provided the following approach to completing assessments in
119 compliance with the Permit:

- 120 1. Submit the raw monitoring data collected to calculate pollutant loads and
121 perform pollutant load calculations as required by Provision D.4.b. of the Permit,
122 and
- 123 2. Assess the data as required pursuant to Provision D.4.b.(1)(c)(iv) and D.4.b.(2)(c)
124 by evaluating the pollutant loads from each outfall, i.e., only calculating the
125 pollutant loads at the outfall level and not using the outfall data to extend the
126 load calculation at the watershed scale. For those outfalls that have been
127 monitored for two or more years, tables and figures showing changes in pollutant
128 loads over time from the outfall should also be prepared and reported.

129 Having already been streamlined over five years, the Annual Reports have the following
130 organization:

- 131 1. Introduction and Progress to Goals
- 132 2. Strategy Implementation and Highlights
- 133 3. Monitoring and Assessment
- 134 4. Adaptive Management
- 135 5. Conclusions and Next Steps
- 136 6. References

137 For this year, the report streamlining includes:

- 138 • Reducing the strategy section into table format
- 139 • Simplifying and condensing the monitoring section into tables
- 140 • Focusing on the adaptive management section
- 141 • Shortening the Executive Summary.

142 For the appendices, revisions include:

- 143 • Appendix 2 – includes summary of regional efforts and any strategy highlights
144 that were excluded from the main report
- 145 • Appendix 4 – includes program information removed from the main document,
146 monitoring completeness, and description of reduced assessments
- 147 • Appendix 5 – provides bulk of adaptive management content

148 This streamlining has reduced the strategy section by about half and the monitoring
149 section down to five 11x17 pages. Information on key strategies is presented in easy-to-
150 read tables. Monitoring information in tables has dashboard-style graphics with high-level
151 findings emphasized.

152 Sheri Dister (Weston Solutions) shared an example from El Cajon for the water quality
153 improvement strategy highlights table. The columns include:

- 154 • Strategy Highlight (with photographs)
- 155 • Water Quality Benefits
- 156 • Strategy Number (a cross reference to more information in Appendix 2)
- 157 • Pollutants/Conditions Addressed

158 For the updated monitoring section, the pages include a map of the monitoring location,
159 description of the monitoring component, and where more information is in the report.
160 There is clear indication of the monitoring being completed, and graphs are provided for
161 key results from High Priority Water Quality Conditions.

162 For special studies, the report includes an overview showing the magnitude of additional
163 work by the Copermittees to investigate sources and flow. A map shows the location of
164 the special studies, and the table format includes frequency, completeness, and a list of
165 the studies. Each study listed includes a couple bullets of high-level summaries.

166 Sheri Dister (Weston Solutions) shared an example of the Loads Compilation Table and
167 Chart. For each outfall with two or more years of data, this shows each year with its load,
168 qualifying rainfall, volume used to calculate the load, and runoff used in the annual
169 calculation. This is a functional sheet that will allow the user to select the analyte of
170 interest to view in the chart.

171 ***Carlsbad WMA (Kelly Ogawa, MOE)***

172 Kelly Ogawa (MOE) gave quick overview of the Annual Report for the Carlsbad Watershed.
173 The Carlsbad Watershed involves eight Copermittees and has six distinct hydrologic areas.
174 Four of the hydrologic areas have High Priority Water Quality Conditions. While the
175 Regional Board comment letter on the FY18 WQIP Annual Report, received November
176 2019, had only one item required for submission with the FY19 WQIP Annual Report, the
177 Carlsbad Watershed has revised their report to address general comments they have

178 heard from the Regional Board toward other watersheds in the region. With the complex
179 watershed, it is challenging to streamline or develop templates for use in the report that
180 fit all characteristics in all hydrologic areas. Nonetheless, they have included new goal
181 tables that incorporate baselines and the compliance method, and they have removed
182 past interim goals. Based on feedback from Regional Board Staff, the main body of the
183 report focuses on High Priority Water Quality Conditions.

184 The FY18 WQIP Annual Report, at 117 pages in length, used this outline:

- 185 • Executive Summary
- 186 • Introduction
- 187 • CWMA Description, including water quality conditions, monitoring, and CWMA
188 implementation
- 189 • Hydrologic Area Implementation, including all six hydrologic areas
- 190 • WQIP Revisions, including updates, adaptive management, and modifications
- 191 • Conclusions

192 The FY19 WQIP Annual Report, at only 69 pages in length, uses this outline:

- 193 • Executive Summary
- 194 • Introduction
- 195 • WQ Improvement Goals, Schedules, and Strategies (High Priority Water Quality
196 Condition Focus only)
- 197 • Water Quality Monitoring and Assessment
- 198 • WQIP JRMP Revisions, including updates, adaptive management, and
199 modifications
- 200 • Conclusions

201 The revised outline puts goals and strategy information first, removes background and
202 introductory text, moves anything not directly related to the goals into the appendices,
203 and shifts the monitoring section after the goals, schedule, and strategies.

204 For the executive summary between FY18 and FY19, the report shifted from a hydrologic
205 area focus to a High Priority Water Quality Condition focus. Regional and jurisdictional
206 efforts are still summarized in the executive summary. Graphics present goals and
207 progress in the body of the report. Similar to the Carlsbad Watershed Water Quality
208 Improvement Plan, the body of the Annual Report is presented by hydrologic area;
209 however, the Annual Report only focuses on the four hydrologic areas with High Priority

210 Water Quality Conditions. The goal table upfront includes narratives only for strategies
211 related to High Priority Water Quality Conditions.

212 Tables present the progress towards interim and final goals for the hydrologic areas. The
213 tables include columns for numeric goals, baseline, 2018-2019 reporting period results,
214 and a clear indication of whether the goal has been achieved or is in progress.

215 All strategies are included in the Strategy Appendix, which has a summary table with links
216 and narrative descriptions. This appendix was revised to be streamlined and more based
217 on the WQIP update revisions. Strategies are grouped into major categories, and some
218 numbering was removed.

219 For monitoring data, summaries are in the body of the report, but the bulk of the
220 information and data is in attachments. The Carlsbad Watershed has active, interested
221 stakeholders who look for the monitoring summary and details.

222 To address Regional Board comment letters, the Carlsbad Watershed WQIP Annual
223 Report has an appendix for each of the letters (November 2019 and October 2020). These
224 appendices show the Carlsbad Watershed's response to each comment and provides
225 references, as applicable, to information added to the WQIP or included in the Annual
226 Report.

227 ***San Dieguito River/Los Peñasquitos WMAs (Kristina Hysler, Wood)***

228 Kristina Hysler (Wood) presented the approach for the San Dieguito River and Los
229 Peñasquitos Watershed Management Areas. They have been streamlining every year to
230 improve reports and effectiveness. Given the budgetary constraints and desire to reduce
231 expense, the Watershed Lead City of San Diego directed Wood to focus on streamlining,
232 not re-inventing the report.

233 The main changes between the FY19 and FY20 reports occurred in Section 3 – Monitoring,
234 Section 4 – Goals and Strategies, and the appendices. Similar to the San Diego River
235 Watershed, monitoring results are summarized in table format and focused descriptions
236 of monitoring are in the appendix. One table presents non-TMDL information, and
237 another table is for TMDL-related monitoring and results. This streamlining reduced the
238 monitoring portion of the report from five subsections to one subsection and from 17
239 pages to 8 pages. For goals and strategies, each Copermittee provided input on their own
240 methods for streamlining their section. For responding to Regional Board comment
241 letters, there is a summary table that highlights where their comments are addressed in
242 the report. This response approach was done last year, and Regional Board Staff used it
243 to check boxes on their letters. In the Monitoring Results and Assessment Appendix, the
244 rainfall analysis section (not required by the Permit) was removed), the SMC monitoring
245 discussion was moved to an attachment, and the AB411 Section was reduced to one
246 paragraph. These changes reduced the Monitoring Results and Assessment Appendix by
247 17 pages. Additionally, the MS4 Outfall Assessments were modified to only include sites
248 at MS4 outfalls. The historic load calculations are provided, and a figure is included
249 showing changes in results. The spreadsheet allows selection of the site to show the loads
250 and select constituents to graph.

251 ***Tijuana River WMA (John Quenzer, D-Max Engineering)***

252 John Quenzer (D-Max Engineering) and Brenda Stevens (Wood) shared how the Tijuana
253 River Watershed Management Area is approaching their WQIP Annual Report. For
254 monitoring, they focused on the highest priority, which is sediment and sediment load
255 calculations. Progress toward goals is summarized in graphics. Strategies are presented in
256 table format to reduce report length, and various text reductions further condensed the
257 report.

258 D-Max Engineering has worked each year to make the WQIP Annual Report clearer and
259 more concise. The report includes callout boxes that indicate which Permit provisions are
260 being addressed. This strategy eliminated the need to introduce the Permit in each
261 section and makes it clear to regulators and readers where regulations are addressed and
262 why things are done.

263 The monitoring section was simplified by summarizing how each requirement is fulfilled
264 and highlighting the outcomes of the monitoring efforts. A brief text paragraph discusses
265 the MS4 outfall monitoring efforts, receiving water monitoring efforts, and special
266 studies. A blue callout box highlights the program and positive outcomes. Tables clearly
267 show the requirements and how they have been met.

268 The majority of text for the monitoring and progress toward goals was eliminated by use
269 of graphics. A detailed calculation process explanation, requested by the Regional Board,
270 is included.

271 Using strategy highlight tables instead of narrative text, the report was reduced by 20
272 pages. This table representation is the same layout shared previously by Sheri Dister
273 (Weston Solutions).

274 Lastly, in the main body, the Adaptive Management Table shows how the Regional Board
275 comments were addressed with the Letter ID, hyperlink to the section(s) where changes
276 were made to address the comment, and direct response to comment language.

277 As the other watersheds have shown, the Tijuana River Watershed Management Area
278 WQIP Annual Report includes a dynamic Excel sheet with historical loads and a map. The
279 historical loads and graph of change over time makes the data more interactive.

280 Stephanie Gaines (County of San Diego) will provide these presentations to the
281 Copermittees.

282 **8. Regional Board Biological Objectives Hearing Debrief**

283 Jo Ann Weber (County of San Diego) debriefed the Copermittees on the Regional Board
284 Hearing yesterday.

285 There was an issue with the virtual feed from the State, so the discussion was cut short.
286 The Regional Board decided not to vote on the Biological Objectives at the meeting.

287 In response to the Copermittees' cohesive, pointed presentation that indicated the
288 science is not there yet to add modified channels to the Biological Objectives, some

289 Regional Board Members asked for more information. Some Regional Board Members
290 were concerned about implementation; others wanted more examples on what is
291 modified and what is actually meeting the objective. The Copermittees did mention their
292 willingness to work with the Regional Board and key players to further evaluate if
293 modified channels could meet the proposed objectives.

294 The item has been continued to the next Regional Board Meeting in December; however,
295 they did close the public hearing on the item at yesterday's meeting. Alicia Appel (City of
296 Escondido) shared the Regional Board Members asked the City of Escondido to bring back
297 official comments from the Mayor to the next meeting, so the item may be opened up for
298 more public comment at the next meeting. The Copermittees will wait to see how it is
299 presented on the agenda for the December Regional Board Meeting.

300 Jo Ann Weber (County of San Diego) mentioned one main question to the Copermittees
301 is if there is willingness to fund a special study related to the Biological Objectives. The
302 Stormwater Monitoring Coalition (SMC) has a possibility in their five-year forecast that
303 could be approved to start July 2021 if funds are provided. It may cost a couple hundred
304 thousand dollars. Several Copermittees spoke up in support of furthering a study of
305 modified channels. Jo Ann Weber (County of San Diego) will relay the interest to the
306 current group working on this issue and provide updated information to the
307 Copermittees.

308 **9. Announcements / Other**

309 ***Time Schedule Order (TSO)***

310 JoAnn Weber (County of San Diego) had another meeting with Regional Board Staff
311 regarding the Bacteria TSO, which is the path Regional Board Staff are pursuing to allow
312 Copermittees an option for avoiding mandatory penalties under the TMDL for the dry
313 weather deadline. Representatives from the County of Orange and City of San Diego also
314 were in the meeting. Regional Board Legal Counsel has directed they must use the natural
315 source exclusion method. Jo Ann Weber (County of San Diego), along with the County of
316 Orange and City of San Diego, hope to continue discussing the HF183 numbers with
317 Regional Board Staff.

318 To move forward with this and have it adopted by the Regional Board by March, it needs
319 to progress quickly. Regional Board Staff have requested resubmission of data by
320 November 30 from all watersheds in the Bacteria TMDL. This is a quick turnaround for all
321 watersheds.

322 ***Subcommittee on PPS Organizational Procedures***

323 Stephanie Gaines (County of San Diego) announced an ad hoc subcommittee will be
324 formed next year to develop the PPS organizational procedures (aka by-laws). Interested
325 Copermittees are asked to notify Stephanie Gaines (County of San Diego).

326 **10. Future Meetings**

327 The next meeting is the December RMC Meeting. All 21 Copermittees must attend this
328 meeting to vote on workplan and budget items, including the amendment to the Land
329 Development Workgroup budget for this fiscal year. The December RMC meeting will also
330 include an update from CASQA, and Regional Board staff has been invited to provide an
331 update on Permit reissuance and other topics. Copermittees are asked to respond to the
332 Doodle Poll by November 20 to determine the time for the December RMC Meeting.

333 Stephanie Gaines (County of San Diego) adjourned the meeting at 3:08 PM.

334 **ACTION ITEMS**

#	Action	Responsible Party(ies)	Expected Date
1	Stephanie Gaines to send Copermittees the presentations of WQIP Annual Report streamlining.	Stephanie Gaines	Immediately
2	Chelsea McGimpsey to send Copermittees the rainy season checklist, as featured on Fox 5 San Diego.	Chelsea McGimpsey	Immediately
3	Copermittees wanting to pick up promotional items are to contact Chelsea McGimpsey to arrange a date and time for pickup. Chula Vista, La Mesa, San Marcos, Santee, and Port of San Diego still need to pick up their promotional items.	Chula Vista, La Mesa, San Marcos, Santee, and Port of San Diego	ASAP
4	Watershed workgroups to discuss which special studies they would prefer from the Stormwater Monitoring Coalition and notify Raphael Mazor (SCCWRP) of their preference. Let Stephanie Gaines know when input has been provided.	Watershed Leads	No deadline given.
5	Stephanie Gaines and Bri Martin to send Copermittees question regarding key questions/desired outcomes from stormwater workshop for inspectors and Copermittees, focused on stormwater inspection of agriculture facilities. Copermittees to respond by end of December.	Stephanie Gaines and Bri Martin Then, All Copermittees	12/31/20
6	Copermittees to notify Stephanie Gaines if interested in participating on future ad hoc subcommittee to develop PPS organizational procedures.	Interested Copermittees	01/01/21
7	Copermittees to notify Stephanie Gaines if interested in having a conversation about hosting Project Clean Water when the current contract expires.	Interested Copermittees	May 2021
8	Any Copermittee interested in leading a virtual event for QISP training to contact Christine Tolchin.	Interested Copermittees	Ongoing
9	Copermittees are asked to continue submitting support tickets for ProjectCleanWater.org, with a copy to Chelsea McGimpsey for her to track and ensure tickets are addressed in timely manner.	All Copermittees	Ongoing

#	Action	Responsible Party(ies)	Expected Date
10	At least one week prior to PPS meetings (preferably sooner), Copermittees to notify Stephanie Gaines and Bri Martin of any PPS agenda suggestions or ideas on presentations for work products, work plans, etc., to further collaboration among the Copermittees.	All Copermittees	12/10/20

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336